

GENERAL INFORMATION	
Name of formality	License to Operate Irrigation Business
Type of formality	License
Date of last modification	28.12.2017
Responsible Authority	Irrigation Department
Who should apply for this formality?	Any individual or legal entity that intends to operate an irrigation business including:(i) Irrigation construction and maintenance business(ii) irrigation surveying and design business(iii) Consultancy on irrigation construction
Qualifications needed by the business to get the formality	1. Having irrigation engineers with at least 5 years of working experience as indicated in each scale of irrigation activities.2. The manager of the company must have at least a degree in irrigation and the director of the company must have a certificate in irrigation engineering3. Having sufficient capital and equipment specified for each scale of irrigation activities. The working capital shall cover at least 30% of total intangible assets.4. The company shall meet the conditions for operating irrigation related business.

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Presidential Ordinance on Fees and Service Fees	003/PO	26.12.2012	
Law on Irrigation	26/NA	14.12.2012	
Decision on Licensing of Irrigation Business	0104/MOAF.2002	31.01.2002	this decision is under the amendment process

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
#{SUPPORT_NAME}	#{SUPPORT_TYPE}	#{SUPPORT_COMMENT}

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION		
Name of document	Type of document	File of document
#{ATTACHMENT_NAME}	#{ATTACHMENT_TYPE}	#{ATTACHMENT_FILE}

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION		
Name of document	Type of document	File of document
#{ATTACHMENT_NAME_RENEW}	#{ATTACHMENT_TYPE_RENEW}	#{ATTACHMENT_FILE_RENEW}

MEAN OF PRESENTATION		
Means of presentation	At the Authority Offices	
Address of authority	Irrigation Department, Ministry of Agriculture and Forestry	
Time it takes to the authorities to process the formality	30	Refer to the Decision, No. 0104/AF, dated 31 January 2002, The consideration period for the issuance of the license shall take no more than 30 working days.

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	12
What is the process and conditions to get the formality?	
What is the process and conditions to renew the formality?	1. The license shall be renewed within 15 working days after its expiry date. If it exceeds the expiry date, the renewal will not be considered unless there are sufficient reasons provided, but no later than 30 working days.2. The applicant shall submit all required documents to show its willingness to cooperate with the authority and to ease the renewal process of the license.

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	0.00	0.00	0.00	0.00
Comments	The fee will be collected by the Department of Planning and Finance of the Ministry of Agriculture and Forestry based on the Ordinance, No. 003/PO, dated 26 December 2012			
ADDITIONAL ISSUING FEES				
Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	0.00	0.00	0.00	0.00
Comments	The fee will be collected by the Department of Planning and Finance of the Ministry of Agriculture and Forestry based on the Ordinance, No. 003/PO, dated 26 December 2012. For the service charge for the inspection, the enterprise shall be responsible for it.			
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees comments				

