

GENERAL INFORMATION	
Name of formality	Permit to Import and Export Movies
Type of formality	Other
Date of last modification	08.07.2020
Responsible Authority	Department of Cinema
Who should apply for this formality?	Individuals or legal entities that intends to export and import the movie for distribution or display.
Qualifications needed by the business to get the formality	1. Condition for the importation - the content shall be creative, beneficial, not violate the state policy, policy scheme, culture and national customs or privilege the national uniformity.2. Condition for the exportation - the content shall have good content that would promote a good culture of the nation.

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Decree on Movie	246/GOV	23.07.2014	Article 14 and Article 15
Presidential Ordinance on Fees and Service Fees	003/PO	26.12.2012	Chapter IX, Article 56

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
\${SUPPORT_NAME}	\${SUPPORT_TYPE}	\${SUPPORT_COMMENT}

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION		
Name of document	Type of document	File of document
\${ATTACHMENT_NAME}	\${ATTACHMENT_TYPE}	\${ATTACHMENT_FILE}

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION

Name of document	Type of document	File of document
`\${ATTACHMENT_NAME_RENEW}`	`\${ATTACHMENT_TYPE_RENEW}`	`\${ATTACHMENT_FILE_RENEW}`

MEAN OF PRESENTATION

Means of presentation	At the Authority Offices	
Address of authority	Department of Cinema, Ministry of Information, Culture and Tourism	
Time it takes to the authorities to process the formality	3	Relevant laws do not define the review period but the authority informed that the normal review period will not exceed 3 working days.

RENEWAL INFORMATION

Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	12
What is the process and conditions to get the formality?	
What is the process and conditions to renew the formality?	A request letter from business for renewal

ISSUING FEES

Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	0.00	300000.00	0.00	300000.00
Comments	Refer to the Presidential Ordinance No. 003/PR, Chapter IX, Article 56			

ADDITIONAL ISSUING FEES

Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	0.00	300000.00	0.00	300000.00
Comments	Refer to the Presidential Ordinance No. 003/PR, Chapter IX, Article 56			
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees comments				