

<b>GENERAL INFORMATION</b>	
<b>Name of formality</b>	Certificate of Electricity Meter Inspection
<b>Type of formality</b>	Certificate
<b>Date of last modification</b>	02.01.2018
<b>Responsible Authority</b>	Department of Standardization and Metrology (021 ;)
<b>Who should apply for this formality?</b>	Any individual, legal entity, national or international organization operating businesses including services, import, and sale of all kinds of electricity meters in Lao PDR. They shall have the certificate of registration as well as the certificate of inspection issued by the Department of Standardization and Measurement before the operation.
<b>Qualifications needed by the business to get the formality</b>	The applicant shall be any individual, legal entity, national, or international organization that acquires the business operating license in accordance with the laws of Lao PDR.

<b>LEGAL FRAMEWORK</b>			
<b>Name</b>	<b>Number</b>	<b>Date</b>	<b>Comment</b>
Presidential Ordinance on Fees and Service Fees	003/PO	26.12.2012	Article 74 (9.7)
Measure Law (Amended)	36/NA	13.12.2013	Chapter 3, Article 21
Order on the Management of Electricity Meter in Lao PDR.	1014/MOST	26.09.2016	Article 13 and 14

<b>REQUIRED DOCUMENTS FORMALITIES</b>		
<b>Name</b>	<b>Type</b>	<b>Comment</b>
\${SUPPORT_NAME}	\${SUPPORT_TYPE}	\${SUPPORT_COMMENT}

**LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION**

<b>Name of document</b>	<b>Type of document</b>	<b>File of document</b>
<code>#{ATTACHMENT_NAME}</code>	<code>#{ATTACHMENT_TYPE}</code>	<code>#{ATTACHMENT_FILE}</code>

**LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION**

<b>Name of document</b>	<b>Type of document</b>	<b>File of document</b>
<code>#{ATTACHMENT_NAME_RENEW}</code>	<code>#{ATTACHMENT_TYPE_RENEW}</code>	<code>#{ATTACHMENT_FILE_RENEW}</code>

**MEAN OF PRESENTATION**

<b>Means of presentation</b>	At the Authority Offices	
<b>Address of authority</b>	Department of Standardization and Measurement, Ministry of Science and Technology	
<b>Time it takes to the authorities to process the formality</b>	10	- The application shall be considered within 3 working days.- After checking the documents, the inspection shall be conducted, and the certificate will be issued within 7 working days.

**RENEWAL INFORMATION**

<b>Does the formality have a validity or an expiration date?</b>	<b>How long will the formality be valid for? (in months)</b>
YES	24
<b>What is the process and conditions to get the formality?</b>	
<b>What is the process and conditions to renew the formality?</b>	The certificate of electricity meter inspection is valid for 2 years, then it needs a new inspection conducted by the Provincial Department of Science and Technology.

**ISSUING FEES**

<b>Has application fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Application fees businesses need to disburse</b>	<b>Total fees businesses need to disburse</b>
YES	0.00	0.00	0.00	0.00
<b>Comments</b>	Refer to the Ordinance 003/PO, Article 74 (9.7), service charges are as follow:- Electricity meter 01 F: 1,500 LAK/unit/2 years- Electricity meter 03 F: 2,500 LAK/unit/2 years			
<b>ADDITIONAL ISSUING FEES</b>				
<b>Additional fee names</b>				
NO	0.00	0.00	0.00	0.00
<b>Additional fee comments</b>				

<b>RENEWAL FEES</b>				
<b>Has renewal fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Renewal fees businesses need to disburse</b>	<b>Total renewal fees businesses need to disburse</b>
YES	0.00	0.00	0.00	0.00
<b>Comments</b>	Refer to the Ordinance 003/PO, Article 74 (9.7), service charges are as follow:- Electricity meter 01 F: 1,500 LAK/unit/2 years- Electricity meter 03 F: 2,500 LAK/unit/2 years			
<b>ADDITIONAL RENEWAL FEES</b>				
<b>Additional renewal fees names</b>				
NO	0.00	0.00	0.00	0.00
<b>Additional renewal fees comments</b>				

