

GENERAL INFORMATION	
<b>Name of formality</b>	Certificate for the Establishment of Branch of Lao Enterprise
<b>Type of formality</b>	Certificate
<b>Date of last modification</b>	01.09.2020
<b>Responsible Authority</b>	Department of Enterprise Registration (021 412011;)
<b>Who should apply for this formality?</b>	Those who intend to invest or conduct business in Lao PDR.
<b>Qualifications needed by the business to get the formality</b>	A parent enterprise shall be the enterprise which has been established in accordance with the laws of Lao PDR.

LEGAL FRAMEWORK			
Name	Number	Date	Comment
to be translated	1617/MOIC.DERM	28.08.2013	Clause 6.2
Instruction on the Establishment of a Branch by the Enterprise in Lao PDR	1641/MOIC.DERM	11.09.2014	C. The Establishment of Enterprise's Branch of Foreign Legal Entity
Enterprise Law (Amended)	33/NA	29.12.2022	

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
\$_{SUPPORT_NAME}\$	\$_{SUPPORT_TYPE}\$	\$_{SUPPORT_COMMENT}\$

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION		
Name of document	Type of document	File of document
\$_{ATTACHMENT_NAME}\$	\$_{ATTACHMENT_TYPE}\$	\$_{ATTACHMENT_FILE}\$

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION		
Name of document	Type of document	File of document
\${ATTACHMENT_NAME_RENEW}	\${ATTACHMENT_TYPE_RENEW}	\${ATTACHMENT_FILE_RENEW}

MEAN OF PRESENTATION		
Means of presentation	At the Authority Offices, Online	
Address of authority	Department of Enterprise Registration, Ministry of Industry and Commerce	
Time it takes to the authorities to process the formality	10	Refer to the Decision on Enterprise Registration of Ministry of Industry and Commerce, No.0023/PSO.DERM issued on 09 January 2019; the Certificate for Enterprise Registration shall be issued no later than 10 working days after receiving documents.

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
NO	0
What is the process and conditions to get the formality?	
What is the process and conditions to renew the formality?	The Establishment Certificate has no term. It will be issued once throughout the period of business operation (unless there is any change in the content of the certificate)

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse

YES	10000.00	100000.00	0.00	110000.00
Comments	Refer to Notice No. 1617/MOIC, Dated 28/08/2013			
ADDITIONAL ISSUING FEES				
Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
NO	0.00	0.00	0.00	0.00
Comments	The Enterprise Registration Certificate cannot be renewed unless there is a change in the content of the certificate, and the fee is 40,000 LAK.			
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees comments				