

GENERAL INFORMATION	
Name of formality	License to Establish an Animal Farm
Type of formality	License
Date of last modification	04.01.2018
Responsible Authority	Livestock and Fishery Department
Who should apply for this formality?	Any individual or legal entity that intends to establish an animal farm which is the area for raising animals for domestic and export sales.
Qualifications needed by the business to get the formality	The animal farm shall meet (i) general standards - the technical standards relating to the establishment and operation of the animal farm for example having sufficient farm components, farm management, animal feeds, water, human resources, animal health, environment as well as measures specified in the Decision; and (ii) specific standards - the technical standards specifically required for a specific type of animal, size and specific objectives of the farm.

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Law on Livestock and Veterinary (Amended)	08/NA	11.11.2016	Article 69-72
Order on the Management of Animal Farm Business	0209/MOAF	06.02.2013	Chapter 2 Establishment of Animal Farm (Article 5 and 6)Chapter 3 Animal Farm Standard (Article 9 to Article 17)Chapter 5 Management and Monitoring of Animal Farm (Article 21 to Article 23)

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
#{SUPPORT_NAME}	#{SUPPORT_TYPE}	#{SUPPORT_COMMENT}

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION

Name of document	Type of document	File of document
<code>#{ATTACHMENT_NAME}</code>	<code>#{ATTACHMENT_TYPE}</code>	<code>#{ATTACHMENT_FILE}</code>

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION

Name of document	Type of document	File of document
<code>#{ATTACHMENT_NAME_RENEW}</code>	<code>#{ATTACHMENT_TYPE_RENEW}</code>	<code>#{ATTACHMENT_FILE_RENEW}</code>

MEAN OF PRESENTATION

Means of presentation	At the Authority Offices	
Address of authority	Livestock and Fishery Department, Ministry of Agriculture and Forestry	
Time it takes to the authorities to process the formality	15	

RENEWAL INFORMATION

Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	24
What is the process and conditions to get the formality?	
What is the process and conditions to renew the formality?	The renewal process shall be undertaken at least 45 days prior to the expiry date of the license, and the renewal shall be considered within 10 days.

ISSUING FEES

Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	0.00	0.00	0.00	0.00
Comments	The application fee has not been defined in any legal act. The authority is proposing the application fees to be included in the revised Presidential Ordinance No. 03/PR			
ADDITIONAL ISSUING FEES				
Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	0.00	0.00	0.00	0.00
Comments	The renewal fee has not been defined in any legal act. The authority is proposing the renewal fees to be included in the revised Presidential Ordinance No. 03/PR			
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees comments				

