

GENERAL INFORMATION	
Name of formality	ICT Security Service Business Operating License
Type of formality	License
Date of last modification	30.12.2017
Responsible Authority	Department of Digital Technology
Who should apply for this formality?	Individuals or legal entities that intend to conduct ICT security services business, which means the service of providing security of computer networks, hardware devices, software and all information.
Qualifications needed by the business to get the formality	1. Have capital, offices, equipment and tools as appropriate;2. Have experienced professionals, experts with a number of appropriate business sizes;3. Have the feasibility study for each business type.

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Law on Information and Communications Technology	02/NA	11.07.2016	Part V ICT Business ActivitiesArticle 35 to Article 38
Law on Prevention and Anti-Computer Crime	61/NA	15.07.2015	
Presidential Ordinance on Fees and Service Fees	003/PO	26.12.2012	Article 27, Clause 4, No. 9 and Article 29, Clause 2.4, No. 8.

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
#{SUPPORT_NAME}	#{SUPPORT_TYPE}	#{SUPPORT_COMMENT}

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION		
Name of document	Type of document	File of document

\${ATTACHMENT_NAME}	\${ATTACHMENT_TYPE}	\${ATTACHMENT_FILE}
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LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION		
Name of document	Type of document	File of document
\${ATTACHMENT_NAME_RENEW}	\${ATTACHMENT_TYPE_RENEW}	\${ATTACHMENT_FILE_RENEW}

MEAN OF PRESENTATION		
Means of presentation	At the Authority Offices	
Address of authority	Department of Digital Technology, Ministry of Technology and Communications	
Time it takes to the authorities to process the formality	10	The consideration period of the application has not yet been specified in any regulations, but according to the actual implementation, the time for consideration will not exceed 10 working days.

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	12
What is the process and conditions to get the formality?	
What is the process and conditions to renew the formality?	The application for renewal of this license must be submitted 30 days before the expiration date, after obtaining the license, applicant must be able to conduct business within one year, must conduct business in accordance with the laws and regulations of the Lao PDR and must apply with the complete documents.

ISSUING FEES

Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	500000.00	50000.00	0.00	550000.00
Comments	Fees and service charges shall be in accordance with the provisions of the specific regulations on fees and service charges promulgated in each period (currently in accordance with Ordinance No. 003/PO, dated 26 December 2012).			
ADDITIONAL ISSUING FEES				
Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	300000.00	50000.00	0.00	350000.00
Comments	Fees and service charges shall be in accordance with the provisions of the specific regulations on fees and service charges promulgated in each period (currently in accordance with Ordinance No. 003/PO, dated 26 December 2012).			
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees comments				

