

<b>GENERAL INFORMATION</b>	
<b>Name of formality</b>	Construction Permit
<b>Type of formality</b>	Other
<b>Date of last modification</b>	11.01.2018
<b>Responsible Authority</b>	Public Work and Transport Department
<b>Who should apply for this formality?</b>	Individual or legal entity intends to construct the building or other construction which comprise of: 1. Construction and Installation; 2. Expansion and Changes in usage goal; 3. Restoration and Renovation; 4. Demolish and Restoration
<b>Qualifications needed by the business to get the formality</b>	1. The construction design must be in accordance with technical standards and comply with the city map and relevant regulations such as master plan, zoning map, and regulation on using specific land including the regulation on the Management of the City and Construction, architectural conservation, environment, and others.2. Must have Land Title.3. For those who have land-use right but the Land Title Project has not gone there yet [the authority] will consider on a case by case basis.

<b>LEGAL FRAMEWORK</b>			
<b>Name</b>	<b>Number</b>	<b>Date</b>	<b>Comment</b>
Law on Urban Planning (Amended)	40/NA	16.01.2017	
Law on Construction	05/NA	26.11.2009	
Decision on the Management of Construction Activity	2241/MPWT	31.01.2019	

<b>REQUIRED DOCUMENTS FORMALITIES</b>		
<b>Name</b>	<b>Type</b>	<b>Comment</b>
\${SUPPORT_NAME}	\${SUPPORT_TYPE}	\${SUPPORT_COMMENT}

<b>LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION</b>		
<b>Name of document</b>	<b>Type of document</b>	<b>File of document</b>
`\${ATTACHMENT_NAME}`	`\${ATTACHMENT_TYPE}`	`\${ATTACHMENT_FILE}`

<b>LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION</b>		
<b>Name of document</b>	<b>Type of document</b>	<b>File of document</b>
`\${ATTACHMENT_NAME_RENEW}`	`\${ATTACHMENT_TYPE_RENEW}`	`\${ATTACHMENT_FILE_RENEW}`

<b>MEAN OF PRESENTATION</b>		
<b>Means of presentation</b>	At the Authority Offices	
<b>Address of authority</b>	Public Work and Transport Department, Vientiane Capital	
<b>Time it takes to the authorities to process the formality</b>	45	After receiving the application, the authority will inspect the construction site and in case the design is incorrect or some documents are not detailed or not meet the standard, the Construction Management Organization will inform the applicant within 7 days, if the application is completed [the authority] will issue the permit not more than 30 days from receiving of application.

<b>RENEWAL INFORMATION</b>	
<b>Does the formality have a validity or an expiration date?</b>	<b>How long will the formality be valid for? (in months)</b>
YES	6
<b>What is the process and conditions to get the formality?</b>	

<b>What is the process and conditions to renew the formality?</b>	This permit is valid for 6 months from the date of signing. In case there is no construction during such a period, the applicant can renew one time. If the permit exceeds the expiration date, the permit will not be valid.
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<b>ISSUING FEES</b>				
<b>Has application fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Application fees businesses need to disburse</b>	<b>Total fees businesses need to disburse</b>
YES	50000.00	150000.00	0.00	200000.00
<b>Comments</b>	The fees are based on the recommendation from the authority.			
<b>ADDITIONAL ISSUING FEES</b>				
<b>Additional fee names</b>				
NO	0.00	0.00	0.00	0.00
<b>Additional fee comments</b>				

<b>RENEWAL FEES</b>				
<b>Has renewal fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Renewal fees businesses need to disburse</b>	<b>Total renewal fees businesses need to disburse</b>
YES	50000.00	150000.00	0.00	200000.00
<b>Comments</b>	The fees are based on the recommendation from the authority.			
<b>ADDITIONAL RENEWAL FEES</b>				
<b>Additional renewal fees names</b>				
NO	0.00	0.00	0.00	0.00

<b>Additional renewal fees c omments</b>	
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