

GENERAL INFORMATION	
Name of formality	Construction Permit
Type of formality	Other
Date of last modification	11.01.2018
Responsible Authority	Public Work and Transport Department
Who should apply for this formality?	Individual or legal entity intends to construct the building or other construction which comprise of: 1. Construction and Installation; 2. Expansion and Changes in usage goal; 3. Restoration and Renovation; 4. Demolish and Restoration
Qualifications needed by the business to get the formality	1. The construction design must be in accordance with technical standards and comply with the city map and relevant regulations such as master plan, zoning map, and regulation on using specific land including the regulation on the Management of the City and Construction, architectural conservation, environment, and others.2. Must have Land Title.3. For those who have land-use right but the Land Title Project has not gone there yet [the authority] will consider on a case by case basis.

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Law on Urban Planning (Amended)	40/NA	16.01.2017	
Law on Construction	05/NA	26.11.2009	
Decision on the Management of Construction Activity	2241/MPWT	31.01.2019	

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
\${SUPPORT_NAME}	\${SUPPORT_TYPE}	\${SUPPORT_COMMENT}

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION

Name of document	Type of document	File of document
<code>#{ATTACHMENT_NAME}</code>	<code>#{ATTACHMENT_TYPE}</code>	<code>#{ATTACHMENT_FILE}</code>

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION

Name of document	Type of document	File of document
<code>#{ATTACHMENT_NAME_RENEW}</code>	<code>#{ATTACHMENT_TYPE_RENEW}</code>	<code>#{ATTACHMENT_FILE_RENEW}</code>

MEAN OF PRESENTATION

Means of presentation	At the Authority Offices	
Address of authority	Public Work and Transport Department, Vientiane Capital	
Time it takes to the authorities to process the formality	45	After receiving the application, the authority will inspect the construction site and in case the design is incorrect or some documents are not detailed or not meet the standard, the Construction Management Organization will inform the applicant within 7 days, if the application is completed [the authority] will issue the permit not more than 30 days from receiving of application.

RENEWAL INFORMATION

Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	6
What is the process and conditions to get the formality?	

What is the process and conditions to renew the formality?	This permit is valid for 6 months from the date of signing. In case there is no construction during such a period, the applicant can renew one time. If the permit exceeds the expiration date, the permit will not be valid.
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ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	50000.00	150000.00	0.00	200000.00
Comments	The fees are based on the recommendation from the authority.			
ADDITIONAL ISSUING FEES				
Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	50000.00	150000.00	0.00	200000.00
Comments	The fees are based on the recommendation from the authority.			
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00

Additional renewal fees c omments	
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