

GENERAL INFORMATION	
Name of formality	License to establish the Fine Arts related business
Type of formality	License
Date of last modification	30.12.2017
Responsible Authority	Fine Arts Department
Who should apply for this formality?	Individuals, legal entities and organizations, both domestic and foreign, who intend to conduct business in the fine arts, shops, theaters, production and distribution of art products, galleries, art museums, art training centers, art institutes or art schools must apply for the license from the relevant authorities.
Qualifications needed by the business to get the formality	Pursuant to Decree on Fine Arts 217/Gov, applicants must meet the following conditions:1. Submit an application form stating their purposes and objectives and feasibility study;2. Have facilities and technical equipment to ensure the operation of their work;3. Have qualified, knowledgeable and experienced personnel in the field of fine arts;4. Obtained the technical permission from the Information, Culture and Tourism sector.

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Decree on Fine Arts	217/GOV	09.07.2016	Chapter 3 Business Relating to Fine Arts (Article 18 to Article 23)

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
#{SUPPORT_NAME}	#{SUPPORT_TYPE}	#{SUPPORT_COMMENT}

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION
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Name of document	Type of document	File of document
#{ATTACHMENT_NAME}	#{ATTACHMENT_TYPE}	#{ATTACHMENT_FILE}

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION		
Name of document	Type of document	File of document
#{ATTACHMENT_NAME_RENEW}	#{ATTACHMENT_TYPE_RENEW}	#{ATTACHMENT_FILE_RENEW}

MEAN OF PRESENTATION		
Means of presentation	At the Authority Offices	
Address of authority	Fine Arts Department, Ministry of Information, Culture and Tourism	
Time it takes to the authorities to process the formality	30	Relevant laws do not define the review period but the authority informed that the normal review period will not exceed 30 working days.

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	60
What is the process and conditions to get the formality?	
What is the process and conditions to renew the formality?	Relevant laws do not define the validity period but the authority informed that the validity period would be from 3 to 5 years.

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse

YES	100000.00	300000.00	30000.00	430000.00
Comments	Based on the Ordinance on fees and service charge No. 003/PO, dated 26.12.2012. Service charges and application form fees are based on the authority's instructions.			
ADDITIONAL ISSUING FEES				
Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	50000.00	150000.00	15000.00	215000.00
Comments	According to the authorities, fees, service charges and application forms are at the rate of 50% of the initial fee.			
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees comments				