

GENERAL INFORMATION	
Name of formality	Registration of a Chainsaw (Woodcutting machine)
Type of formality	Registration
Date of last modification	08.01.2018
Responsible Authority	Agriculture and Forestry Department
Who should apply for this formality?	Any individual, legal entity, and organization who has registered forest plantation, agricultural-forest business operating license, and intends to register chainsaws in order to use them for such business. However, only chainsaws operated by fuel can be registered (not including hand-chainsaws or electrical chainsaws).
Qualifications needed by the business to get the formality	The applicant shall have an agricultural-forest business operating license for forest plantation and woodcutting; the factories that need chainsaws for cutting and sawing woods.

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Order on Service and Application Form Fee of One Stop Service	207/DAF.VC	31.01.2011	
Law on Forestry (Amendment)	64/NA	13.06.2019	Article 38
Decision on the Importation, Management and Usage of Chainsaw (Woodcutting machine)	080/MoAF	19.06.2012	Part III

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
\${SUPPORT_NAME}	\${SUPPORT_TYPE}	\${SUPPORT_COMMENT}

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION
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Name of document	Type of document	File of document
#{ATTACHMENT_NAME}	#{ATTACHMENT_TYPE}	#{ATTACHMENT_FILE}

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION		
Name of document	Type of document	File of document
#{ATTACHMENT_NAME_RENEW}	#{ATTACHMENT_TYPE_RENEW}	#{ATTACHMENT_FILE_RENEW}

MEAN OF PRESENTATION		
Means of presentation	At the Authority Offices	
Address of authority	Agriculture and Forestry Department, Vientiane Capital	
Time it takes to the authorities to process the formality	3	as advised by the authorities.

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	12
What is the process and conditions to get the formality?	
What is the process and conditions to renew the formality?	To extend the registration of chainsaws, the applicant can buy an application form at the service unit of the department of agriculture and forestry of Vientiane Capital as well as submitting all required documents. In case of losing it, it needs a Lost Certificate from the head of the village attached.

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse

YES	0.00	50000.00	0.00	50000.00
Comments	Pursuant to the Agreement of the Department of Agriculture and Forestry of Vientiane Capital, No. 207/AFD.VTE, dated 31 Jan 2011			
ADDITIONAL ISSUING FEES				
Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	0.00	50000.00	0.00	50000.00
Comments	Pursuant to the Agreement of the Department of Agriculture and Forestry of Vientiane Capital, No. 207/AFD.VTE, dated 31 Jan 2011			
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees comments				