

GENERAL INFORMATION	
Name of formality	Registration of Forest Plantation
Type of formality	Registration
Date of last modification	08.01.2018
Responsible Authority	Agriculture and Forestry Department
Who should apply for this formality?	Any individual or legal entity having a forest plantation and intending to register their forest plantation in order to record a source of timber products before logging and moving it out of the plantation.
Qualifications needed by the business to get the formality	1. The applicant shall be granted the (forestry) business operating license and the permit for land clearance before forest plantation.2. The applicant must ensure the survival rate of trees planted is met.

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Law on Forestry (Amendment)	64/NA	13.06.2019	article 60
Order on Service and Application Form Fee of One Stop Service	207/DAF.VC	31.01.2011	
Presidential Ordinance on Fees and Service Fees	003/PO	26.12.2012	
Order on Strengthening the Mangemange and Inspection of Wood Excavation, Movement of Timber and Timber Business	15/PM	13.05.2016	

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
\${SUPPORT_NAME}	\${SUPPORT_TYPE}	\${SUPPORT_COMMENT}

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION

Name of document	Type of document	File of document
\${ATTACHMENT_NAME}	\${ATTACHMENT_TYPE}	\${ATTACHMENT_FILE}

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION		
Name of document	Type of document	File of document
\${ATTACHMENT_NAME_RENEW}	\${ATTACHMENT_TYPE_RENEW}	\${ATTACHMENT_FILE_RENEW}

MEAN OF PRESENTATION		
Means of presentation	At the Authority Offices	
Address of authority	Agriculture and Forestry Department, Vientiane Capital	
Time it takes to the authorities to process the formality	3	As advised by the authorities

RENEWAL INFORMATION		
Does the formality have a validity or an expiration date?		How long will the formality be valid for? (in months)
NO		0
What is the process and conditions to get the formality?		
What is the process and conditions to renew the formality?		

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	0.00	20000.00	50000.00	70000.00

Comments	- Refer to the Decision of the Department of Agriculture and Forestry of Vientiane Capital, No. 207/AFD.VTE, dated 31 January 2011.- Refer to the Ordinance on the Fees and Service Charges, No. 003/PO, dated 26 December 2012.			
ADDITIONAL ISSUING FEES				
Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
NO	0.00	0.00	0.00	0.00
Comments	Based on the authorities who are responsible for the registration of forest plantation, it does not need a renewal becasue the registration has no term.			
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees c omments				