

GENERAL INFORMATION	
Name of formality	Permit to Use the Radio Frequency Communication
Type of formality	Other
Date of last modification	09.01.2018
Responsible Authority	Radio Frequency Department
Who should apply for this formality?	Individuals, legal entities or organisations both domestic and foreign that wish to use radio frequency must obtain permission from the Ministry of Post and Telecommunications
Qualifications needed by the business to get the formality	Anyone wishes to use radio frequency to conduct any business shall have an Enterprise Registration Certificate; having a secured financial position; the use is in line with the policy, strategy and National Radio Frequency Allocation Plan on radio frequency; having usage plan, development and business operation plan; ensure technical standard, and other criteria based on types of communications.

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Law on Radio Frequency Communication	17/NA	05.05.2017	Part 4

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
\${SUPPORT_NAME}	\${SUPPORT_TYPE}	\${SUPPORT_COMMENT}

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION		
Name of document	Type of document	File of document
\${ATTACHMENT_NAME}	\${ATTACHMENT_TYPE}	\${ATTACHMENT_FILE}

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION		
Name of document	Type of document	File of document
\${ATTACHMENT_NAME_RENEW}	\${ATTACHMENT_TYPE_RENEW}	\${ATTACHMENT_FILE_RENEW}

MEAN OF PRESENTATION		
Means of presentation	At the Authority Offices	
Address of authority	Radio Frequency Department, Ministry of Post and Telecommunications	
Time it takes to the authorities to process the formality	25	Consideration of the application for radio frequency operation is within twenty-five working days from the date received the application provided documents are correct, completed and met criteria as required. In the event that the documents are not correct, uncompleted an applicant shall be noticed by writing within five working days. In case of disapproval, the applicant shall be informed of the reasons by writing within five working days.

RENEWAL INFORMATION		
Does the formality have a validity or an expiration date?		How long will the formality be valid for? (in months)
YES		12
What is the process and conditions to get the formality?		
What is the process and conditions to renew the formality?	Users of radio frequencies can extend a license by submitting a request letter and documents within sixty days before expiring date and Complaint with conditions stipulated in the license, pay all obligations, fees and charges.	

ISSUING FEES

Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	0.00	300000.00	0.00	300000.00
Comments	According to Presidential Ordinance No. 003/PO, the calculation of service charges depends on the number of frequencies used.			
ADDITIONAL ISSUING FEES				
Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	0.00	50000.00	0.00	50000.00
Comments	According to Presidential Ordinance No. 003/PO, the calculation of service charges depends on the number of frequencies used.			
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees comments				