

GENERAL INFORMATION	
Name of formality	License to Operate Air Transport Business
Type of formality	License
Date of last modification	11.01.2018
Responsible Authority	Civil Aviation Department
Who should apply for this formality?	Any person or legal entity that intends to establish air transport businesses that includes the service of transporting passenger and their belongings; post transportation and goods transportation.
Qualifications needed by the business to get the formality	1. Having aircraft that meet the required standards;2. Having a aircraft personnel and aviation technical staff with knowledge, skills and experience appropriate and suitable for the size of the business;3. Complying with the conditions set forth in the international agreement or treaty signed or entered into by Lao PDR;4. Shall have all the required qualifications and specifications as defined under Part 9 of Lao Civil Aviation regulation dated 01/05/2014.

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Law on Civil Aviation (Amended)	53/NA	26.06.2018	Part III Civil Aviation BusinessChapter 1 Civil Aviation Business ProcessArticle 52 Aircraft Business License

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
#{SUPPORT_NAME}	#{SUPPORT_TYPE}	#{SUPPORT_COMMENT}

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION
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Name of document	Type of document	File of document
`\${ATTACHMENT_NAME}`	`\${ATTACHMENT_TYPE}`	`\${ATTACHMENT_FILE}`

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION		
Name of document	Type of document	File of document
`\${ATTACHMENT_NAME_RENEW}`	`\${ATTACHMENT_TYPE_RENEW}`	`\${ATTACHMENT_FILE_RENEW}`

MEAN OF PRESENTATION		
Means of presentation	At the Authority Offices	
Address of authority	Civil Aviation Department, Ministry of Public Work and Transport	
Time it takes to the authorities to process the formality	90	Relevant laws do not define the review period but the authority informed that the normal review period will not exceed 90 working days. Each applicant shall make the application for an initial issue of this Formality at least 90 days before the date of intended operation.

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	12
What is the process and conditions to get the formality?	
What is the process and conditions to renew the formality?	Renewal of this Formality shall be undertaken at least 30 days before the end of the existing period of validity.

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse

YES	5000000.00	1000000.00	0.00	6000000.00
Comments	Reference: Presidential Edit 003/PR			
ADDITIONAL ISSUING FEES				
Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	1000000.00	1000000.00	0.00	2000000.00
Comments	Reference: Presidential Edit 003/PR			
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees comments				