

<b>GENERAL INFORMATION</b>	
<b>Name of formality</b>	License to Operate an Internet Cafe (suspended)
<b>Type of formality</b>	License
<b>Date of last modification</b>	30.12.2017
<b>Responsible Authority</b>	Department of Digital Technology
<b>Who should apply for this formality?</b>	Legal entities that intend to operate the internet café service business type 2 in Lao PDR, which is to provide Internet access services to customers that are using their other businesses, such as bar, entertainment venues, accommodation and public places.
<b>Qualifications needed by the business to get the formality</b>	1. Having safety protection measures for the user (i.e. fire or electrical short prevention according to the relevant standard);2. Having the CCTV that can capture the activities of the users within the shop for not less than 30 days;3. Showing business licenses, fees and internal rules where the users can see and read easily;4. Having a computer network system that has internet signal within the shop or areas that they are responsible only;5. Having anti-virus software on each computer;6. Having at least 2 Mbps Internet speeds;7. For the use of wireless networking systems, it is only permitted to use the WiFi networks systems with a frequency band of 2.4 GHz or 5GHz, and the output speed must not exceed 0.05 watts.

<b>LEGAL FRAMEWORK</b>			
<b>Name</b>	<b>Number</b>	<b>Date</b>	<b>Comment</b>
Notice on the Suspension of Business License and the Operation of Internet Cafe	118/PSO.DICT	20.01.2020	
Order on the Provision of Internet Cafe Service	828/MOPT	11.03.2015	Chapter 2 Type and Issues of Internet Cafe LicenseArticle 5 to Article 13

Law on Information and Communications Technology	02/NA	11.07.2016	Part V ICT Business Activities Article 35 to Article 38
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### REQUIRED DOCUMENTS FORMALITIES

Name	Type	Comment
`\${SUPPORT_NAME}`	`\${SUPPORT_TYPE}`	`\${SUPPORT_COMMENT}`

### LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION

Name of document	Type of document	File of document
`\${ATTACHMENT_NAME}`	`\${ATTACHMENT_TYPE}`	`\${ATTACHMENT_FILE}`

### LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION

Name of document	Type of document	File of document
`\${ATTACHMENT_NAME_RENEW}`	`\${ATTACHMENT_TYPE_RENEW}`	`\${ATTACHMENT_FILE_RENEW}`

### MEAN OF PRESENTATION

<b>Means of presentation</b>	At the Authority Offices	
<b>Address of authority</b>	Department of Digital Technology, Ministry of Technology and Communications	
<b>Time it takes to the authorities to process the formality</b>	10	In case the documents are incorrect and incomplete or do not have the required conditions, the applicant must be notified within 5 working days.

### RENEWAL INFORMATION

<b>Does the formality have a validity or an expiration date?</b>	<b>How long will the formality be valid for? (in months)</b>
YES	12

<b>What is the process and conditions to get the formality?</b>	
<b>What is the process and conditions to renew the formality?</b>	Renewal shall be done 30 days before the expiration date

<b>ISSUING FEES</b>				
<b>Has application fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Application fees businesses need to disburse</b>	<b>Total fees businesses need to disburse</b>
NO	0.00	0.00	0.00	0.00
<b>Comments</b>	Reference: Ordinance 003/PO			
<b>ADDITIONAL ISSUING FEES</b>				
<b>Additional fee names</b>				
NO	0.00	0.00	0.00	0.00
<b>Additional fee comments</b>				

<b>RENEWAL FEES</b>				
<b>Has renewal fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Renewal fees businesses need to disburse</b>	<b>Total renewal fees businesses need to disburse</b>
NO	0.00	0.00	0.00	0.00
<b>Comments</b>	Reference: Ordinance 003/PO			
<b>ADDITIONAL RENEWAL FEES</b>				
<b>Additional renewal fees names</b>				
NO	0.00	0.00	0.00	0.00

<b>Additional renewal fees c omments</b>	
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