

<b>GENERAL INFORMATION</b>	
<b>Name of formality</b>	Stay Permit for Foreign Worker
<b>Type of formality</b>	Other
<b>Date of last modification</b>	10.11.2017
<b>Responsible Authority</b>	Foreign Control Department
<b>Who should apply for this formality?</b>	Foreigners who intend to stay in Lao PDR as registered investors, workers, experts, journalists, students, and partners of Lao citizens.
<b>Qualifications needed by the business to get the formality</b>	1. As defined in the law on immigration and foreigners' control in Lao PDR, No. 59/NA.2. Being employed by a registered company or enterprise which operates the business in accordance with the laws of Lao PDR.3. Workers shall acquire a working visa (LA-B2) and a work permit from related agencies in compliance with the laws of Lao PDR.

<b>LEGAL FRAMEWORK</b>			
<b>Name</b>	<b>Number</b>	<b>Date</b>	<b>Comment</b>
Law on Entry-Exit and Management of Foreigners in Lao PDR	59/NA	26.12.2014	Part III, Chapter 2, Article 33 and 34
Presidential Ordinance on Fees and Service Fees	003/PO	26.12.2012	Article 37 and 39

<b>REQUIRED DOCUMENTS FORMALITIES</b>		
<b>Name</b>	<b>Type</b>	<b>Comment</b>
#{SUPPORT_NAME}	#{SUPPORT_TYPE}	#{SUPPORT_COMMENT}

<b>LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION</b>		
<b>Name of document</b>	<b>Type of document</b>	<b>File of document</b>

<p style="text-align: center;">\${ATTACHMENT_NAME}</p>	<p style="text-align: center;">\${ATTACHMENT_TYPE}</p>	<p style="text-align: center;">\${ATTACHMENT_FILE}</p>
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<b>LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION</b>		
Name of document	Type of document	File of document
<p style="text-align: center;">\${ATTACHMENT_NAME_RENEW}</p>	<p style="text-align: center;">\${ATTACHMENT_TYPE_RENEW}</p>	<p style="text-align: center;">\${ATTACHMENT_FILE_RENEW}</p>

<b>MEAN OF PRESENTATION</b>		
<p><b>Means of presentation</b></p>	<p>At the Authority Offices</p>	
<p><b>Address of authority</b></p>	<p>Foreign Control Department, Ministry of Public Security</p>	
<p><b>Time it takes to the authorities to process the formality</b></p>	<p style="text-align: center;">3</p>	<p>The relevant laws do not define it, but there is a specific regulation mentioning that it shall not exceed 3 working days</p>

<b>RENEWAL INFORMATION</b>	
<p><b>Does the formality have a validity or an expiration date?</b></p>	<p><b>How long will the formality be valid for? (in months)</b></p>
<p>YES</p>	<p>0</p>
<p><b>What is the process and conditions to get the formality?</b></p>	
<p><b>What is the process and conditions to renew the formality?</b></p>	<p>The validity of the permit depends on the employment contract of a foreigner. It can be 3 months, 6 months, or 12 months.</p>

<b>ISSUING FEES</b>				
<p style="text-align: center;"><b>Has application fees?</b></p>	<p style="text-align: center;"><b>Service fees businesses need to disburse</b></p>	<p style="text-align: center;"><b>Certificate fees businesses need to disburse</b></p>	<p style="text-align: center;"><b>Application fees businesses need to disburse</b></p>	<p style="text-align: center;"><b>Total fees businesses need to disburse</b></p>
<p>YES</p>	<p>0.00</p>	<p>0.00</p>	<p>0.00</p>	<p>0.00</p>

<b>Comments</b>	Refer to the Ordinance on the Fees and Service Charges, No. 003/PO, Article 37 and 39- For 12 months, the service charge is 100,000 LAK, the fee is 1,200,000 LAK, and the application form is 5,000 LAK, the total is 1,305,000 LAK. For 6 months, the service charge is 100,000 LAK, the fee is 600,000 LAK, and the application form is 5,000 LAK, the total is 705,000 LAK. For 3 months, the service charge is 20,000 LAK, the fee is 300,000 LAK, and the application form is 5,000 LAK, the total is 325,000 LAK.			
<b>ADDITIONAL ISSUING FEES</b>				
<b>Additional fee names</b>				
NO	0.00	0.00	0.00	0.00
<b>Additional fee comments</b>				

<b>RENEWAL FEES</b>				
<b>Has renewal fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Renewal fees businesses need to disburse</b>	<b>Total renewal fees businesses need to disburse</b>
YES	100000.00	1200000.00	5000.00	1305000.00
<b>Comments</b>	Refer to the Ordinance on the Fees and Service Charges, No. 003/PO, Article 37 and 39.			
<b>ADDITIONAL RENEWAL FEES</b>				
<b>Additional renewal fees names</b>				
NO	0.00	0.00	0.00	0.00
<b>Additional renewal fees comments</b>				