GENERAL INFORMATION			
Name of formality Registration of an Animal Farm			
Type of formality	Registration		
Date of last modification	10.11.2017		
Responsible Authority	Agriculture and Forestry Department		
Who should apply for this formality?	Any individual, legal entity, and organization that intends to establish an animal farm - the area for raising animals for domestic and export sales. After having a license to establish an animal farm, it is required to have this registration.		
Qualifications needed by the business to get the formality	The farm needs to be certified by the District Office of Agriculture and Forestry.		

LEGAL FRAMEWORK					
Name	Comment				
Order on the Management of Animal Farm Business	0209/MOAF	06.02.2013	Chapter 2 Establishment of Animal Farm (Article 5 and 6)Chapter 3 Animal Farm Standard (Article 9 to Article 17)Chapter 5 Management and Monitoring of Animal Farm (Article 21 to Article 23)		
Law on Fisheries	03/NA	07.09.2009			
Law on Livestock and Veterinary (Amended)	08/NA	11.11.2016	Article 69-72		
Decree on the Management of Animal Transfer and Animal Products	230/GOV	04.06.2013			

		06.12.2016		Notice on the Registration of Animal Farm and Registration of Fish Farm in Vientiane Capital of the Year 2017
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REQUIRED DOCUMENTS FORMALITIES				
Name Type Comment				
\${SUPPORT_NAME}	\${SUPPORT_TYPE}	\${SUPPORT_COMMENT}		

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION			
Name of document Type of document File of document			
\${ATTACHMENT_NAME}	\${ATTACHMENT_TYPE}	\${ATTACHMENT_FILE}	

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION				
Name of document Type of document File of document				
\${ATTACHMENT_NAME_RENEW}	\${ATTACHMENT_TYPE_RENEW}	\${ATTACHMENT_FILE_RENEW}		

MEAN OF PRESENTATION			
Means of presentation At the Authority Offices			
Address of authority	Agriculture and Forestry Department, Vientiane Capital		
Time it takes to the authorities to process the formality	13	as advised by the authority	

RENEWAL INFORMATION				
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)			
NO	12			

What is the process and conditions to get the formality?	
What is the process and conditions to renew the formality?	The renewal application shall be submitted and considered within 3 working days.

	ISSUING FEES						
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse			
YES	0.00	100000.00	10000.00	110000.00			
Comments	- The fee is based on the Ordinance No. 003/PO, Article 41, Clause 10 (6.4) on the Approval of the Economic-Technical Feasibility Study of Livestock, Fishery, and Animal Health The application fee is advised by the authority.						
	AD	DITIONAL ISSUIN	G FEES				
Additional fee names							
NO	0.00	0.00	0.00	0.00			
Additional fee comments							

RENEWAL FEES					
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse	
YES	0.00	100000.00	10000.00	110000.00	
- The fee is based on the Ordinance No. 003/PO, Article 41, Clause 10 (6.4) on the Approval of the Economic-Technical Feasibility Study of Livestock, Fishery, and Animal Health The application fee is advised by the authority.					
ADDITIONAL RENEWAL FEES					
Additional renewal fees names					

NO	0.00	0.00	0.00	0.00
Additional renewal fees c omments				