

GENERAL INFORMATION	
Name of formality	Permit to use National One District One Product (ODOP) Trademark
Type of formality	Other
Date of last modification	20.04.2020
Responsible Authority	Department of Trade Promotion
Who should apply for this formality?	Business or business group that has a business operating license and intends to use the national ODOP Trademark.
Qualifications needed by the business to get the formality	1. Being produced by the enterprise, producer group, family business, cooperatives that have production procedure as follow:- Labour input in the production is less than 50 people;- Raw materials used in the production are sourced in the local or other areas of the country, they are reusable or reproducible materials such as planting, raising, growing naturally. They are systematically protected and managed locally;2. Production and design are unique and related to the local culture and national traditions. 3. A product is produced and serviced in accordance with requirements, standards, and regulations from related sectors to ensure the safety of health, life, and property, the interests of consumers, and the environment.4. If there are the same kind of products, it is required to identify the difference of the design, package, trademark, or brand name of the product owner, or may need to register the trademark to certify its uniqueness to avoid duplication.

LEGAL FRAMEWORK			
Name	Number	Date	Comment

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
#{SUPPORT_NAME}	#{SUPPORT_TYPE}	#{SUPPORT_COMMENT}

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION		
Name of document	Type of document	File of document
`\${ATTACHMENT_NAME}`	`\${ATTACHMENT_TYPE}`	`\${ATTACHMENT_FILE}`

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION		
Name of document	Type of document	File of document
`\${ATTACHMENT_NAME_RENEW}`	`\${ATTACHMENT_TYPE_RENEW}`	`\${ATTACHMENT_FILE_RENEW}`

MEAN OF PRESENTATION		
Means of presentation	At the Authority Offices	
Address of authority		
Time it takes to the authorities to process the formality	10	After all required documents are submitted and the review process is done, the permit will be issued within 10 working days (If required documents are incomplete, or the consideration at the central level finds that the application fails to comply with the regulations, the applicant shall be notified or further discussion meeting shall be held to solve the issue).

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	36
What is the process and conditions to get the formality?	

What is the process and conditions to renew the formality?	<p>1. Those who have an intention to use the national ODOP trademark shall submit the application to the District Office of Industry and Commerce where the production is located in order to request the district committee for the review and consideration;</p> <p>2. After the district committee has approved the application, the District Office of Industry and Commerce shall submit the application and the approval certificate of the district committee to the Provincial Department of Industry and Commerce, and the provincial committee shall review and consider it.</p> <p>3. After the provincial committee has approved the application, the Provincial Department of Industry and Commerce shall submit the application and the approval certificate of the provincial committee to the Department of Trade Promotion, Ministry of Industry and Commerce to consider the issuance of a permit to use national ODOP trademark.</p>
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ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
NO	0.00	0.00	0.00	0.00
Comments	In order to encourage the business to use the trademark, to promote commercial production and distribution, as well as to advertise for more domestic production and consumption.			
ADDITIONAL ISSUING FEES				
Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
NO	0.00	0.00	0.00	0.00

Comments				
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees comments				