

GENERAL INFORMATION

| | |
|---|---|
| Name of formality | License to Operate Import and Export of Fuel Business |
| Type of formality | License |
| Date of last modification | 27.07.2020 |
| Responsible Authority | Department of Internal Trade (021412436;) |
| Who should apply for this formality? | Any individual, legal entity, or both national, and international companies intending to operate a fuel import-export business. |
| Qualifications needed by the business to get the formality | <p>- Have a license for operating a fuel import-export business.- Invest and disburse the registered capital as defined in Article 7, clause 1 of Decree No. 331/PM.- Hold accounts in accordance with the laws- Have a deposit account with a bank in Lao PDR, additionally all sales and purchase payments shall be made through the bank. - Have a reserve of fuel in the case of emergency for at least 21 days depending on the averaged daily supply of the previous year in order to supply to their own distribution agents and gas stations.- Have a capacity to import and distribute fuel of at least 200 million liters per year.- Have a registered trademark of the enterprise in accordance with the laws.- Have a fuel depot with the company trademark, and a capacity to store fuel as defined in Article 7, clause 2 of the Decree, No. 331/PM.- Have at least 20 fuel transporting vehicles belong to their own company or company group; Each vehicle shall meet required technical standards, be registered and inspected through the relevant sector, attached with a logo and color of the company.- Have domestic fuel distribution agents.- Have a fuel quality testing room legally registered with the Ministry of Science and Technology.- Have at least 3 staff who obtained a certificate of training related to the fuel business certified by the fuel management authority.- Have insurance in accordance with the insurance law.- Have a registered capital of 150,000,000,000 LAK or over, including the working capital of 60,000,000,000 LAK or over.</p> |

| LEGAL FRAMEWORK | | | |
|--|----------------|-------------|------------------|
| Name | Number | Date | Comment |
| Decree on Fuel Business | 331/PM | 27.10.2017 | To be Translated |
| Instruction on Licensing the Business Activities of Industry and Commerce Sector | 0045/MoIC.DERM | 18.01.2019 | |
| Instruction on the Implementation of some Articles content in Decree on Petroleum Business No. 331/PM, dated 27 October 2017 | 0521/MOIC.DDT | 02.05.2018 | |
| Decision on Enterprise Registration | 0023/MoIC.DERM | 09.01.2019 | |
| Decision on the Business Activities of the Ministry of Industry and Commerce that requires Business Operating License | 0044/MoIC.DERM | 18.01.2019 | |

| REQUIRED DOCUMENTS FORMALITIES | | |
|---------------------------------------|--------------------|-----------------------|
| Name | Type | Comment |
| `\${SUPPORT_NAME}` | `\${SUPPORT_TYPE}` | `\${SUPPORT_COMMENT}` |

| LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION | | |
|--|-------------------------|-------------------------|
| Name of document | Type of document | File of document |
| `\${ATTACHMENT_NAME}` | `\${ATTACHMENT_TYPE}` | `\${ATTACHMENT_FILE}` |

| LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION | | |
|---|-----------------------------|-----------------------------|
| Name of document | Type of document | File of document |
| `\${ATTACHMENT_NAME_RENEW}` | `\${ATTACHMENT_TYPE_RENEW}` | `\${ATTACHMENT_FILE_RENEW}` |

| MEAN OF PRESENTATION | |
|------------------------------|--------------------------|
| Means of presentation | At the Authority Offices |

| | | |
|--|---|---|
| Address of authority | Department of Internal Trade, Ministry of Industry and Commerce | |
| Time it takes to the authorities to process the formality | 30 | After the required documents are submitted. |

| RENEWAL INFORMATION | |
|---|--|
| Does the formality have a validity or an expiration date? | How long will the formality be valid for? (in months) |
| YES | 36 |
| What is the process and conditions to get the formality? | |
| What is the process and conditions to renew the formality? | <p>The renewal application shall be submitted 90 days prior to its expiry date as the following conditions:- Have a permit for operating a fuel import-export business.- Have an investment and registered capital as defined in Article 7, clause 1 of Decree No. 331/PM.- Have an accounting system in accordance with the laws- Have a deposit account with a bank in Lao PDR, additionally all sales and purchase payments shall be made through the bank. - Have a reserve of fuel in the case of emergency for at least 21 days depending on the averaged daily supply of the previous year in order to supply to their own distribution agents and gas stations.- Have a capacity to import and distribute fuel of at least 200 million liters per year.- Have a registered trademark of the enterprise in accordance with the laws.- Have a fuel depot with the company trademark, and a capacity to store fuel as defined in Article 7, clause 2 of the Decree, No. 331/PM.- Have at least 20 fuel transporting vehicles belong to their own company or company group; Each vehicle shall meet required technical standards, be registered and inspected through the relevant sector, attached with a logo and color symbolizing the company.- Have domestic fuel distribution agents.- Have a fuel quality testing room legally registered with the Ministry of Science and Technology.- Have at least 3 staff who obtained a certificate of training related to the fuel business certified by the fuel management authority.- Have insurance in accordance with the insurance law.</p> |

| |
|---------------------|
| ISSUING FEES |
|---------------------|

| Has application fees? | Service fees businesses need to disburse | Certificate fees businesses need to disburse | Application fees businesses need to disburse | Total fees businesses need to disburse |
|--------------------------------|--|---|---|---|
| NO | 0.00 | 0.00 | 0.00 | 0.00 |
| Comments | Currently, there is no fee collected and defined in any legal act. | | | |
| ADDITIONAL ISSUING FEES | | | | |
| Additional fee names | | | | |
| NO | 0.00 | 0.00 | 0.00 | 0.00 |
| Additional fee comments | | | | |

| RENEWAL FEES | | | | |
|---|--|---|---|---|
| Has renewal fees? | Service fees businesses need to disburse | Certificate fees businesses need to disburse | Renewal fees businesses need to disburse | Total renewal fees businesses need to disburse |
| NO | 0.00 | 0.00 | 0.00 | 0.00 |
| Comments | Currently, there is no fee collected and defined in any legal act. | | | |
| ADDITIONAL RENEWAL FEES | | | | |
| Additional renewal fees names | | | | |
| NO | 0.00 | 0.00 | 0.00 | 0.00 |
| Additional renewal fees comments | | | | |