

GENERAL INFORMATION	
Name of formality	Business Operating License for Bridge-Road Survey, Design and Consultancy
Type of formality	License
Date of last modification	11.09.2020
Responsible Authority	Public Work and Transport Department
Who should apply for this formality?	Individual or legal entity intends to conduct business in a bridge-road sector which comprises of survey, design, and consultancy of bridge-road
Qualifications needed by the business to get the formality	1. Must have registered capital for class 2, class 3, tools, equipment, and vehicles as provided for each class of enterprise 2. Must have bridge-road engineer, not less than 2 persons that have experiences from 3-5 years and over as provided for each class

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Decision on the Management of Business Licensing of Public Works and Transport Sector	17582/MPWT	08.08.2018	
Law on Construction	05/NA	26.11.2009	Chapter III, Article 44 and 45

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
#{SUPPORT_NAME}	#{SUPPORT_TYPE}	#{SUPPORT_COMMENT}

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION		
Name of document	Type of document	File of document
#{ATTACHMENT_NAME}	#{ATTACHMENT_TYPE}	#{ATTACHMENT_FILE}

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION		
Name of document	Type of document	File of document
`\${ATTACHMENT_NAME_RENEW}`	`\${ATTACHMENT_TYPE_RENEW}`	`\${ATTACHMENT_FILE_RENEW}`

MEAN OF PRESENTATION	
Means of presentation	At the Authority Offices
Address of authority	Public Work and Transport Department, Vientiane Capital
Time it takes to the authorities to process the formality	10 The authority informed that if the application is accurate and completed the timeline will not take more than 10 working days or faster than that even though the relevant legislation stated that the timeline is not more than 60 working days

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
NO	12
What is the process and conditions to get the formality?	
What is the process and conditions to renew the formality?	The expiry date of this license is up to 31 December and can renew 30 days before it expiry in the following year. It can renew yearly.

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	0.00	0.00	0.00	0.00

Comments	Pursuant to the Ordinance of the President No. 003/PO, dated 26 December 2012 (Amended):- Class 2: Service fee is LAK70,000 and Fee is LAK500,000- Class 3: Service fee is LAK50,000 and Fee is LAK300,000			
ADDITIONAL ISSUING FEES				
Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
NO	0.00	0.00	0.00	0.00
Comments	Pursuant to the Ordinance of the President No. 003/PO, dated 26 December 2012 (Amended):- Class 2: Service fee is LAK20,000 and Fee is LAK70,000- Class 3: Service fee is LAK10,000 and Fee is LAK50,000			
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees comments				