

GENERAL INFORMATION	
Name of formality	License to Distribute Agriculture Tools, Fertilizers, Pesticides, Seeds Retail License
Type of formality	License
Date of last modification	30.09.2020
Responsible Authority	Agriculture and Forestry Department
Who should apply for this formality?	Any legal entities that intend to conduct retail business of agriculture tools, fertilizers, pesticides, seeds in Lao PDR.
Qualifications needed by the business to get the formality	

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Law on Agriculture	01/98/NA	10.10.1998	
Law on the Protection and Quarantine of Plants	13/NA	15.11.2016	
Presidential Ordinance on Fees and Service Fees	003/PO	26.12.2012	Article 41.10.1.2
Decree on Pesticide Management	258/GOV	24.08.2017	
Decision on Pesticide Import Management	0688/MVTE	13.07.2018	

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
#{SUPPORT_NAME}	#{SUPPORT_TYPE}	#{SUPPORT_COMMENT}

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION
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Name of document	Type of document	File of document
\${ATTACHMENT_NAME}	\${ATTACHMENT_TYPE}	\${ATTACHMENT_FILE}

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION		
Name of document	Type of document	File of document
\${ATTACHMENT_NAME_RENEW}	\${ATTACHMENT_TYPE_RENEW}	\${ATTACHMENT_FILE_RENEW}

MEAN OF PRESENTATION	
Means of presentation	At the Authority Offices
Address of authority	Agriculture and Forestry Department, Vientiane Capital
Time it takes to the authorities to process the formality	5

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	12
What is the process and conditions to get the formality?	
What is the process and conditions to renew the formality?	use the same procedures with the first-time application

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	0.00	30000.00	50000.00	80000.00
Comments	Refer to the Presidential Ordinance on Fees and Service charges (No. 003/PO), the fee is 30,000 LAK/time/year/type			

ADDITIONAL ISSUING FEES				
Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	0.00	30000.00	50000.00	80000.00
Comments	Refer to the Presidential Ordinance on Fees and Service charges (No. 003/PO), the fee is 30,000 LAK/time/year/type			

ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees comments				