

GENERAL INFORMATION	
Name of formality	Import-Export Permit
Type of formality	Other
Date of last modification	08.10.2020
Responsible Authority	Publication Department
Who should apply for this formality?	Legal entities, public and private organizations that intend to import and export publications and those who intend to import publications to sell, distribute or use
Qualifications needed by the business to get the formality	1. Must be the publisher of some kind of publication 2. Must have been through a course or training in publication with a certificate. 3. Must be authorized by the Publication Authority

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Order governing the Importation and Distribution of Publication Products	518/MOICT	13.06.2012	
Law on Publication	05/NA	09.12.2008	Part II, article 12
Presidential Ordinance on Fees and Service Fees	003/PO	26.12.2012	article 51

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
`\${SUPPORT_NAME}`	`\${SUPPORT_TYPE}`	`\${SUPPORT_COMMENT}`

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION		
Name of document	Type of document	File of document
`\${ATTACHMENT_NAME}`	`\${ATTACHMENT_TYPE}`	`\${ATTACHMENT_FILE}`

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION		
Name of document	Type of document	File of document
`\${ATTACHMENT_NAME_RENEW}`	`\${ATTACHMENT_TYPE_RENEW}`	`\${ATTACHMENT_FILE_RENEW}`

MEAN OF PRESENTATION		
Means of presentation	At the Authority Offices	
Address of authority	Publication Department, Ministry of Information, Culture and Tourism	
Time it takes to the authorities to process the formality	3	According to the authority

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
NO	0
What is the process and conditions to get the formality?	
What is the process and conditions to renew the formality?	Can only be used once

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	100000.00	100000.00	0.00	200000.00
Comments	Fees are as specified in the Ordinances on Fees and Service charges 003/PO Article 51. Service Charge is based on the recommendation from the authority. An application form should be purchased at the Publication Department			
ADDITIONAL ISSUING FEES				

Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
NO	0.00	0.00	0.00	0.00
Comments				
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees comments				