

GENERAL INFORMATION	
Name of formality	Registration and Identity Card of Domestic Animals
Type of formality	Registration
Date of last modification	12.10.2020
Responsible Authority	Agriculture and Forestry Department
Who should apply for this formality?	Any legal entity that needs to import animal species for breedings such as cattle, water buffalo, horse, donkey, sheep, and goat.
Qualifications needed by the business to get the formality	1. Having a Business Registration Certificate 2. Having a Business Operating License 3. Having an Import Permit from the Department of Livestock and Fishery 4. Having a detailed import plan of the company

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Law on Livestock and Veterinary	03/NA	25.07.2008	Part II, Chapter I, Article 13
Presidential Ordinance on Fees and Service Fees	003/PO	26.12.2012	Part II, Chapter VIII, Article 42
Decision on the Implementation and Operation of International Veterinary Checkpoint	2903/MoAF	19.11.2012	
Commentary Report of the DG of the Department of Livestock and Fishery	2430/LFD	29.09.2016	
Notice on the Implementation of Registration and Identity Card of Animals that are Imported to be Breeders, Animal Breed and for Commercial in Vientiane Capital	2341/AFD.VTE	26.10.2016	

REQUIRED DOCUMENTS FORMALITIES

Name	Type	Comment
`\${SUPPORT_NAME}`	`\${SUPPORT_TYPE}`	`\${SUPPORT_COMMENT}`

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION		
Name of document	Type of document	File of document
`\${ATTACHMENT_NAME}`	`\${ATTACHMENT_TYPE}`	`\${ATTACHMENT_FILE}`

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION		
Name of document	Type of document	File of document
`\${ATTACHMENT_NAME_RENEW}`	`\${ATTACHMENT_TYPE_RENEW}`	`\${ATTACHMENT_FILE_RENEW}`

MEAN OF PRESENTATION		
Means of presentation	At the Authority Offices	
Address of authority	Agriculture and Forestry Department, Vientiane Capital	
Time it takes to the authorities to process the formality	14	Veterinarians at a veterinary checkpoint will collect a statistical record of animals and register them. Then the authority will submit the registration and ID cards of animals to the Vientiane Capital Department of Agriculture and Forestry for approval. After that, the authority at the checkpoint will send the approved registration and ID cards back to the applicant.

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	0
What is the process and conditions to get the formality?	

What is the process and conditions to renew the formality?	The validity of the registration and ID cards of animals depends on the animals' types and species.
---	---

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	0.00	15000.00	0.00	15000.00
Comments	Refer to the Ordinance No. 003/PO, Article 42			
ADDITIONAL ISSUING FEES				
Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
NO	0.00	0.00	0.00	0.00
Comments				
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees comments				

