

| GENERAL INFORMATION | |
|---|---|
| Name of formality | Registration and Identity Card of Domestic Animals |
| Type of formality | Registration |
| Date of last modification | 12.10.2020 |
| Responsible Authority | Agriculture and Forestry Department |
| Who should apply for this formality? | Any legal entity that needs to import animal species for breedings such as cattle, water buffalo, horse, donkey, sheep, and goat. |
| Qualifications needed by the business to get the formality | 1. Having a Business Registration Certificate 2. Having a Business Operating License 3. Having an Import Permit from the Department of Livestock and Fishery 4. Having a detailed import plan of the company |

| LEGAL FRAMEWORK | | | |
|--|--------------|------------|-----------------------------------|
| Name | Number | Date | Comment |
| Law on Livestock and Veterinary | 03/NA | 25.07.2008 | Part II, Chapter I, Article 13 |
| Presidential Ordinance on Fees and Service Fees | 003/PO | 26.12.2012 | Part II, Chapter VIII, Article 42 |
| Decision on the Implementation and Operation of International Veterinary Checkpoint | 2903/MoAF | 19.11.2012 | |
| Commentary Report of the DG of the Department of Livestock and Fishery | 2430/LFD | 29.09.2016 | |
| Notice on the Implementation of Registration and Identity Card of Animals that are Imported to be Breeders, Animal Breed and for Commercial in Vientiane Capital | 2341/AFD.VTE | 26.10.2016 | |

| REQUIRED DOCUMENTS FORMALITIES |
|--------------------------------|
|--------------------------------|

| Name | Type | Comment |
|------------------|------------------|---------------------|
| \${SUPPORT_NAME} | \${SUPPORT_TYPE} | \${SUPPORT_COMMENT} |

| LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION | | |
|---|---------------------|---------------------|
| Name of document | Type of document | File of document |
| \${ATTACHMENT_NAME} | \${ATTACHMENT_TYPE} | \${ATTACHMENT_FILE} |

| LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION | | |
|--|---------------------------|---------------------------|
| Name of document | Type of document | File of document |
| \${ATTACHMENT_NAME_RENEW} | \${ATTACHMENT_TYPE_RENEW} | \${ATTACHMENT_FILE_RENEW} |

| MEAN OF PRESENTATION | | |
|---|--|--|
| Means of presentation | At the Authority Offices | |
| Address of authority | Agriculture and Forestry Department, Vientiane Capital | |
| Time it takes to the authorities to process the formality | 14 | Veterinarians at a veterinary checkpoint will collect a statistical record of animals and register them. Then the authority will submit the registration and ID cards of animals to the Vientiane Capital Department of Agriculture and Forestry for approval. After that, the authority at the checkpoint will send the approved registration and ID cards back to the applicant. |

| RENEWAL INFORMATION | | |
|---|--|---|
| Does the formality have a validity or an expiration date? | | How long will the formality be valid for? (in months) |
| YES | | 0 |
| What is the process and conditions to get the formality? | | |

| | |
|---|---|
| What is the process and conditions to renew the formality? | The validity of the registration and ID cards of animals depends on the animals' types and species. |
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| ISSUING FEES | | | | |
|--------------------------------|---|--|--|--|
| Has application fees? | Service fees businesses need to disburse | Certificate fees businesses need to disburse | Application fees businesses need to disburse | Total fees businesses need to disburse |
| YES | 0.00 | 15000.00 | 0.00 | 15000.00 |
| Comments | Refer to the Ordinance No. 003/PO, Article 42 | | | |
| ADDITIONAL ISSUING FEES | | | | |
| Additional fee names | | | | |
| NO | 0.00 | 0.00 | 0.00 | 0.00 |
| Additional fee comments | | | | |

| RENEWAL FEES | | | | |
|---|--|--|--|--|
| Has renewal fees? | Service fees businesses need to disburse | Certificate fees businesses need to disburse | Renewal fees businesses need to disburse | Total renewal fees businesses need to disburse |
| NO | 0.00 | 0.00 | 0.00 | 0.00 |
| Comments | | | | |
| ADDITIONAL RENEWAL FEES | | | | |
| Additional renewal fees names | | | | |
| NO | 0.00 | 0.00 | 0.00 | 0.00 |
| Additional renewal fees comments | | | | |

