

<b>GENERAL INFORMATION</b>	
<b>Name of formality</b>	Import - Export License of Satellite Communications Equipment (Except DTH)
<b>Type of formality</b>	Other
<b>Date of last modification</b>	14.10.2020
<b>Responsible Authority</b>	Radio Frequency Department
<b>Who should apply for this formality?</b>	Individual, legal entities or organisations both domestic and foreign that wish to import all types of satellite communications equipment must acquire permitted license from the Ministry of Posts and Telecommunications. Except for Direct-to-Home (DTH) satellite television, which shall be approved by Ministry of Information, Culture and Tourism.
<b>Qualifications needed by the business to get the formality</b>	import business operators that require a certificate on ICT devices import must meet the following conditions:1. Obtain the rights to provide satellite communications services (for foreign satellites).2. have details information about the devices3. Have import plan, quotation, packaging list, quantity, price, certificate of product origin, a standard certificate from factory, destination and date; 4. In the case of equipment requiring technical inspection, clear details of the devices and/or the actual devices must be present in order to inspect the device standard as specified in Article 12 of this Decision. 5. Prepare a set of complete and accurate documents as specified in the Annex.

<b>LEGAL FRAMEWORK</b>			
<b>Name</b>	<b>Number</b>	<b>Date</b>	<b>Comment</b>
Decision on Communication via Satellite	471/GOV	27.12.2019	Part IV, Article 51
Law on Radio Frequency Communication	17/NA	05.05.2017	Chapter 4, Article 29 to 35
Decision on the Importation and Distribution of ITC Equipment	3201/MoPT	16.11.2016	

**REQUIRED DOCUMENTS FORMALITIES**

<b>Name</b>	<b>Type</b>	<b>Comment</b>
`\${SUPPORT_NAME}`	`\${SUPPORT_TYPE}`	`\${SUPPORT_COMMENT}`

**LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION**

<b>Name of document</b>	<b>Type of document</b>	<b>File of document</b>
`\${ATTACHMENT_NAME}`	`\${ATTACHMENT_TYPE}`	`\${ATTACHMENT_FILE}`

**LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION**

<b>Name of document</b>	<b>Type of document</b>	<b>File of document</b>
`\${ATTACHMENT_NAME_RENEW}`	`\${ATTACHMENT_TYPE_RENEW}`	`\${ATTACHMENT_FILE_RENEW}`

**MEAN OF PRESENTATION**

<b>Means of presentation</b>	At the Authority Offices	
<b>Address of authority</b>	Radio Frequency Department, Ministry of Post and Telecommunications	
<b>Time it takes to the authorities to process the formality</b>	15	The administration and inspection authority shall consider issuing a certificate on import of ICT devices within fifteen working days upon the date received the accurate set of documents; except for those ICT devices that have never been certified and is highly technical.

**RENEWAL INFORMATION**

<b>Does the formality have a validity or an expiration date?</b>	<b>How long will the formality be valid for? (in months)</b>
YES	3

<b>What is the process and conditions to get the formality?</b>	
<b>What is the process and conditions to renew the formality?</b>	The import certificate can be used within the scope specified in the certificate and will be valid for ninety days from the date of signing. Import-export certificate for satellite communications equipment can be renewed by submitting a request and a set of documents 60 days before the expiration date; by following the conditions stipulated in the license, fulfil all obligations, fees and charges.

<b>ISSUING FEES</b>				
<b>Has application fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Application fees businesses need to disburse</b>	<b>Total fees businesses need to disburse</b>
YES	100000.00	50000.00	0.00	150000.00
<b>Comments</b>	According to Presidential Ordinance No. 003/PO			
<b>ADDITIONAL ISSUING FEES</b>				
<b>Additional fee names</b>				
NO	0.00	0.00	0.00	0.00
<b>Additional fee comments</b>				

<b>RENEWAL FEES</b>				
<b>Has renewal fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Renewal fees businesses need to disburse</b>	<b>Total renewal fees businesses need to disburse</b>
YES	100000.00	50000.00	0.00	150000.00
<b>Comments</b>	According to Presidential Ordinance No. 003/PO			
<b>ADDITIONAL RENEWAL FEES</b>				

<b>Additional renewal fees names</b>				
NO	0.00	0.00	0.00	0.00
<b>Additional renewal fees comments</b>				