

GENERAL INFORMATION	
Name of formality	Vehicle Use Permit (for Transportation)
Type of formality	License
Date of last modification	19.10.2020
Responsible Authority	Department of Transport
Who should apply for this formality?	Individual, legal entity or organization intends to provide transportation service and specific transportation
Qualifications needed by the business to get the formality	1. Have a transport operating license 2. Have a professional ethic

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Law on Land Transportation (Amended)	24/NA	12.12.2012	Chapter 2, Article 17
Presidential Ordinance on Fees and Service Fees	003/PO	26.12.2012	Article 21.I.03.24.I.3

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
#{SUPPORT_NAME}	#{SUPPORT_TYPE}	#{SUPPORT_COMMENT}

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION		
Name of document	Type of document	File of document
#{ATTACHMENT_NAME}	#{ATTACHMENT_TYPE}	#{ATTACHMENT_FILE}

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION

Name of document	Type of document	File of document
#{ATTACHMENT_NAME_RENEW}	#{ATTACHMENT_TYPE_RENEW}	#{ATTACHMENT_FILE_RENEW}

MEAN OF PRESENTATION		
Means of presentation	At the Authority Offices	
Address of authority	Department of Transport, Ministry of Public Works and Transport	
Time it takes to the authorities to process the formality	5	In case the applicant has completed the application in full and accuracy, the authority will consider issuing a permit within 5 working days (If there are many trucks it will take 10 working days)

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
NO	12
What is the process and conditions to get the formality?	
What is the process and conditions to renew the formality?	1. This permit is valid for 1 year from the signing date.2. For renewal of this permit it must submit 3 months in advance before it is expired and the procedure is the same as a new application.

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	15000.00	0.00	0.00	15000.00
Comments	According to Edict 003/PO, the Service Charges of the Passenger Vehicle are:1. size 2-7 seats LAK10.000 2. size 8-35 seats LAK20.0003. size more than 35 seats LAK30.000			
ADDITIONAL ISSUING FEES				

Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	15000.00	0.00	0.00	15000.00
Comments	According to Edict 003/PO, the Service Charges of the Passenger Vehicle are:1. size 2-7 seats LAK10.000 2. size 8-35 seats LAK20.0003. size more than 35 seats LAK30.000			
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees comments				