

<b>GENERAL INFORMATION</b>	
<b>Name of formality</b>	Press Card
<b>Type of formality</b>	Registration
<b>Date of last modification</b>	21.10.2020
<b>Responsible Authority</b>	Mass Media Department
<b>Who should apply for this formality?</b>	Individuals, personnel of a media agency both private and public.
<b>Qualifications needed by the business to get the formality</b>	1. Have a permanent residence in Lao PDR2. Hold Lao nationality and be 18 years old or older3. Have a journalistic ethics4. Have a diploma in a specific field at the higher education level or have a certificate, knowledge, experience and talent in media.5. Know any foreign language6. Healthy

<b>LEGAL FRAMEWORK</b>			
<b>Name</b>	<b>Number</b>	<b>Date</b>	<b>Comment</b>
Law on Mass Media (Revised)	01/NA	04.11.2016	
Provision on Requirement and Procedures of Journalist Card	457/MOICT	30.07.2020	

<b>REQUIRED DOCUMENTS FORMALITIES</b>		
<b>Name</b>	<b>Type</b>	<b>Comment</b>
`\${SUPPORT_NAME}`	`\${SUPPORT_TYPE}`	`\${SUPPORT_COMMENT}`

<b>LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION</b>		
<b>Name of document</b>	<b>Type of document</b>	<b>File of document</b>
`\${ATTACHMENT_NAME}`	`\${ATTACHMENT_TYPE}`	`\${ATTACHMENT_FILE}`

**LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION**

<b>Name of document</b>	<b>Type of document</b>	<b>File of document</b>
#{ATTACHMENT_NAME_RENEW}	#{ATTACHMENT_TYPE_RENEW}	#{ATTACHMENT_FILE_RENEW}

**MEAN OF PRESENTATION**

<b>Means of presentation</b>	At the Authority Offices	
<b>Address of authority</b>	Mass Media Department, Ministry of Information, Culture and Tourism	
<b>Time it takes to the authorities to process the formality</b>	15	Based on the authority's suggestion. There is no legislation cover the processing time.

**RENEWAL INFORMATION**

<b>Does the formality have a validity or an expiration date?</b>	<b>How long will the formality be valid for? (in months)</b>
YES	60
<b>What is the process and conditions to get the formality?</b>	
<b>What is the process and conditions to renew the formality?</b>	After the press card expires in 5 years, those who want to apply for a new press card must apply for the card in the same process.

**ISSUING FEES**

<b>Has application fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Application fees businesses need to disburse</b>	<b>Total fees businesses need to disburse</b>
YES	50000.00	0.00	0.00	50000.00
<b>Comments</b>	Based on the Decisions on conditions and regulations of the press card, No. 457/ICT, 30.07,2020			

**ADDITIONAL ISSUING FEES**

<b>Additional fee names</b>				
NO	0.00	0.00	0.00	0.00
<b>Additional fee comments</b>				

<b>RENEWAL FEES</b>				
<b>Has renewal fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Renewal fees businesses need to disburse</b>	<b>Total renewal fees businesses need to disburse</b>
NO	0.00	0.00	0.00	0.00
<b>Comments</b>				
<b>ADDITIONAL RENEWAL FEES</b>				
<b>Additional renewal fees names</b>				
NO	0.00	0.00	0.00	0.00
<b>Additional renewal fees comments</b>				