

GENERAL INFORMATION	
Name of formality	License to Operate a Tourism Site Service Business
Type of formality	License
Date of last modification	03.11.2020
Responsible Authority	Department of Tourism Business Management (+856-(21) 213-256;)
Who should apply for this formality?	Individuals, or legal entities that intend to establish and operate a tourism site service business
Qualifications needed by the business to get the formality	

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Law on Tourism (Amended)	32/NA	24.07.2013	

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
#{SUPPORT_NAME}	#{SUPPORT_TYPE}	#{SUPPORT_COMMENT}

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION		
Name of document	Type of document	File of document
#{ATTACHMENT_NAME}	#{ATTACHMENT_TYPE}	#{ATTACHMENT_FILE}

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION		
Name of document	Type of document	File of document

#{ATTACHMENT_NAME_RENEW}	#{ATTACHMENT_TYPE_RENEW}	#{ATTACHMENT_FILE_RENEW}
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MEAN OF PRESENTATION		
Means of presentation	At the Authority Offices	
Address of authority	Tourism Management Department, Ministry of Information, Culture and Tourism	
Time it takes to the authorities to process the formality	15	After the documents are correct and complete, the tourism sector will inspect the site and hold a meeting for consultation within the department before issuing the license.

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	15
What is the process and conditions to get the formality?	
What is the process and conditions to renew the formality?	Must apply for a renewal with tourism sector, the application process is no later than 15 working days.

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
NO	0.00	0.00	0.00	0.00
Comments	According to the provisions of Regulation No. 002/2021, Vientiane Capital, dated June 17, 2021, Article 39, page 210			
ADDITIONAL ISSUING FEES				
Additional fee names				

NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
NO	0.00	0.00	0.00	0.00
Comments	According to the provisions of Regulation No. 002/2021, Vientiane Capital, dated June 17, 2021, Article 39, page 210			
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees comments				