

<b>GENERAL INFORMATION</b>	
<b>Name of formality</b>	Vessel Use Permit
<b>Type of formality</b>	Other
<b>Date of last modification</b>	11.11.2020
<b>Responsible Authority</b>	Department of Waterways
<b>Who should apply for this formality?</b>	Must be the owner of a vessel which may be an individual, legal entity, or any organization that has an ownership certificate in accordance with the law
<b>Qualifications needed by the business to get the formality</b>	

<b>LEGAL FRAMEWORK</b>			
<b>Name</b>	<b>Number</b>	<b>Date</b>	<b>Comment</b>
Presidential Ordinance on Fees and Service Fees	003/PO	26.12.2012	Article 21.II.2 and Article 24.V.5.1.11
Regulations on Vessel Registration	00177/MPWT	04.01.2013	
Instruction on Vessel Registration	17069/MPWT.IWTD	15.12.2013	

<b>REQUIRED DOCUMENTS FORMALITIES</b>		
<b>Name</b>	<b>Type</b>	<b>Comment</b>
`\${SUPPORT_NAME}`	`\${SUPPORT_TYPE}`	`\${SUPPORT_COMMENT}`

<b>LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION</b>		
<b>Name of document</b>	<b>Type of document</b>	<b>File of document</b>
`\${ATTACHMENT_NAME}`	`\${ATTACHMENT_TYPE}`	`\${ATTACHMENT_FILE}`

**LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION**

<b>Name of document</b>	<b>Type of document</b>	<b>File of document</b>
`\${ATTACHMENT_NAME_RENEW}`	`\${ATTACHMENT_TYPE_RENEW}`	`\${ATTACHMENT_FILE_RENEW}`

**MEAN OF PRESENTATION**

<b>Means of presentation</b>	At the Authority Offices	
<b>Address of authority</b>	Department of Waterways, Ministry of Public Works and Transport	
<b>Time it takes to the authorities to process the formality</b>	7	

**RENEWAL INFORMATION**

<b>Does the formality have a validity or an expiration date?</b>	<b>How long will the formality be valid for? (in months)</b>
YES	12
<b>What is the process and conditions to get the formality?</b>	
<b>What is the process and conditions to renew the formality?</b>	- When the Vessel Use Permit is about to expire the owner of the vessel shall submit a request letter to Waterway Department 1 month in advance.- The Vessel Use Permit is valid for 1 year, after the Vessel Use Permit is expired the entrepreneur should prepare an application and submit for renewal, and the technical inspection committee will inspect the vessel if the vessel is not in good it needs to be repaired and fixed so that the vessel can sail normally after that the technical inspection committee will issue the Vessel Use Permit.- if the vessel is in the broken condition it is not in accordance with the technical condition and it is not meet the standard the vessel technical committee will ask the entrepreneur to repair and issue a temporary vessel use permit during the period of improvement for 3 months

**ISSUING FEES**

<b>Has application fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Application fees businesses need to disburse</b>	<b>Total fees businesses need to disburse</b>
YES	30000.00	200000.00	0.00	230000.00
<b>Comments</b>	Fee and Service Charge will be based on the type of vessel that is different from each type which stated in the Ordinances of the President No. 003/PO			
<b>ADDITIONAL ISSUING FEES</b>				
<b>Additional fee names</b>				
NO	0.00	0.00	0.00	0.00
<b>Additional fee comments</b>				

<b>RENEWAL FEES</b>				
<b>Has renewal fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Renewal fees businesses need to disburse</b>	<b>Total renewal fees businesses need to disburse</b>
YES	30000.00	200000.00	0.00	230000.00
<b>Comments</b>	Fee and Service Charge will be based on the type of vessel that is different from each type which stated in the Ordinances of the President No. 003/PO			
<b>ADDITIONAL RENEWAL FEES</b>				
<b>Additional renewal fees names</b>				
NO	0.00	0.00	0.00	0.00
<b>Additional renewal fees comments</b>				