

GENERAL INFORMATION	
Name of formality	License to Hold a Seminar
Type of formality	Other
Date of last modification	23.11.2020
Responsible Authority	Food and Drugs Department
Who should apply for this formality?	Export-import companies or branches, factories or factory branches and distributors that have been authorized to conduct business in accordance with the laws and regulations of the Ministry of Health and other relevant authorities.
Qualifications needed by the business to get the formality	

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Law on Drugs and Medical Products (Amended)	07/NA	21.12.2011	
Law on Food (Revised)	33/NA	24.07.2013	
Order on the Management of Food, Medicine and Medical Device Advertisement	1494/MOH	06.07.2016	

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
\${SUPPORT_NAME}	\${SUPPORT_TYPE}	\${SUPPORT_COMMENT}

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION		
Name of document	Type of document	File of document
\${ATTACHMENT_NAME}	\${ATTACHMENT_TYPE}	\${ATTACHMENT_FILE}

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION		
Name of document	Type of document	File of document
\${ATTACHMENT_NAME_RENEW}	\${ATTACHMENT_TYPE_RENEW}	\${ATTACHMENT_FILE_RENEW}

MEAN OF PRESENTATION		
Means of presentation	At the Authority Offices	
Address of authority	Food and Drugs Department, Ministry of Public Health	
Time it takes to the authorities to process the formality	3	If the documents are complete, it will take 3 days to issue the license

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	0
What is the process and conditions to get the formality?	
What is the process and conditions to renew the formality?	- The license is one-time and one-place use only.- The renewal procedure is the same as the first time but the consideration period will be shorter.

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	100000.00	0.00	3000.00	103000.00
Comments	As advised by the authority			
ADDITIONAL ISSUING FEES				

Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
NO	100000.00	0.00	3000.00	103000.00
Comments	As advised by the authority			
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees comments				