

<b>GENERAL INFORMATION</b>	
<b>Name of formality</b>	License to Hold a Seminar
<b>Type of formality</b>	Other
<b>Date of last modification</b>	23.11.2020
<b>Responsible Authority</b>	Food and Drugs Department
<b>Who should apply for this formality?</b>	Export-import companies or branches, factories or factory branches and distributors that have been authorized to conduct business in accordance with the laws and regulations of the Ministry of Health and other relevant authorities.
<b>Qualifications needed by the business to get the formality</b>	

<b>LEGAL FRAMEWORK</b>			
<b>Name</b>	<b>Number</b>	<b>Date</b>	<b>Comment</b>
Law on Drugs and Medical Products (Amended)	07/NA	21.12.2011	
Law on Food (Revised)	33/NA	24.07.2013	
Order on the Management of Food, Medicine and Medical Device Advertisement	1494/MOH	06.07.2016	

<b>REQUIRED DOCUMENTS FORMALITIES</b>		
<b>Name</b>	<b>Type</b>	<b>Comment</b>
`\${SUPPORT_NAME}`	`\${SUPPORT_TYPE}`	`\${SUPPORT_COMMENT}`

<b>LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION</b>		
<b>Name of document</b>	<b>Type of document</b>	<b>File of document</b>
`\${ATTACHMENT_NAME}`	`\${ATTACHMENT_TYPE}`	`\${ATTACHMENT_FILE}`

**LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION**

<b>Name of document</b>	<b>Type of document</b>	<b>File of document</b>
`\${ATTACHMENT_NAME_RENEW}`	`\${ATTACHMENT_TYPE_RENEW}`	`\${ATTACHMENT_FILE_RENEW}`

**MEAN OF PRESENTATION**

<b>Means of presentation</b>	At the Authority Offices	
<b>Address of authority</b>	Food and Drugs Department, Ministry of Public Health	
<b>Time it takes to the authorities to process the formality</b>	3	If the documents are complete, it will take 3 days to issue the license

**RENEWAL INFORMATION**

<b>Does the formality have a validity or an expiration date?</b>	<b>How long will the formality be valid for? (in months)</b>
YES	0
<b>What is the process and conditions to get the formality?</b>	
<b>What is the process and conditions to renew the formality?</b>	- The license is one-time and one-place use only.- The renewal procedure is the same as the first time but the consideration period will be shorter.

**ISSUING FEES**

<b>Has application fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Application fees businesses need to disburse</b>	<b>Total fees businesses need to disburse</b>
YES	100000.00	0.00	3000.00	103000.00
<b>Comments</b>	As advised by the authority			

**ADDITIONAL ISSUING FEES**

<b>Additional fee names</b>				
NO	0.00	0.00	0.00	0.00
<b>Additional fee comments</b>				

<b>RENEWAL FEES</b>				
<b>Has renewal fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Renewal fees businesses need to disburse</b>	<b>Total renewal fees businesses need to disburse</b>
NO	100000.00	0.00	3000.00	103000.00
<b>Comments</b>	As advised by the authority			
<b>ADDITIONAL RENEWAL FEES</b>				
<b>Additional renewal fees names</b>				
NO	0.00	0.00	0.00	0.00
<b>Additional renewal fees comments</b>				