GENERAL INFORMATION		
Name of formality	Certificate of Free Sales	
Type of formality	Certificate	
Date of last modification	09.12.2020	
Responsible Authority	Food and Drugs Department	
Who should apply for this formality?	The Import-export company, processing room that has been registered the product with the Food and Drug Department, Ministry of Health.	
Qualifications needed by the business to get the formality	Must be an import-export company, or a processing room to be able to apply for a Certificate of Free Sale	

LEGAL FRAMEWORK					
Name Number Date Comment					
Law on Drugs and Medical Products (Amended)	07/NA	21.12.2011			
Presidential Ordinance on Fees and Service Fees	003/PO	26.12.2012	Chapter IX, Article 45-47, Pages 89-92		

REQUIRED DOCUMENTS FORMALITIES			
Name Type Comment			
\${SUPPORT_NAME}	\${SUPPORT_TYPE}	\${SUPPORT_COMMENT}	

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION			
Name of document Type of document File of document			
\${ATTACHMENT_NAME}	\${ATTACHMENT_TYPE}	\${ATTACHMENT_FILE}	

## LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION

Name of document	Type of document	File of document	
\${ATTACHMENT_NAME_RENEW}	\${ATTACHMENT_TYPE_RENEW}	\${ATTACHMENT_FILE_RENEW}	

MEAN OF PRESENTATION			
Means of presentation At the Authority Offices			
Address of authority	Food and Drugs Department, Ministry of Public Health		
Time it takes to the authorities to process the formality	5		

RENEWAL INFORMATION				
Does the formality h	-	How long will the formality be valid for? (in months)		
YE	:S	12		
What is the process and conditions to get the formality?				
What is the process and conditions to renew the formality?	The Certificate of Free Sale is valid for 1 year. 3 months prior to the expiry date, the applicant must apply for the renewal in accordance with the documents required by the Food and Drug Department.			

ISSUING FEES					
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse	
YES	0.00	50000.00	0.00	50000.00	
Ordinance on Fees and Service Charges, No. 003/PO, Dated 26.12.2012  (Chapter IX, Article 45-47, Pages 89-92), the certificate fee is 50,000  LKA/item					
ADDITIONAL ISSUING FEES					

Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	0.00	50000.00	0.00	50000.00
Comments	Ordinance on Fees and Service Charges, No. 003/PO, Dated 26.12.2012 (Chapter IX, Article 45-47, Pages 89-92), the certificate fee is 50,000 LKA/item			
	ADD	ITIONAL RENEWA	L FEES	
Additional renewal fees names				
NO	0.00 0.00 0.00			
Additional renewal fees comments				