

GENERAL INFORMATION	
<b>Name of formality</b>	Certificate of Free Sales
<b>Type of formality</b>	Certificate
<b>Date of last modification</b>	09.12.2020
<b>Responsible Authority</b>	Food and Drugs Department
<b>Who should apply for this formality?</b>	The Import-export company, processing room that has been registered the product with the Food and Drug Department, Ministry of Health.
<b>Qualifications needed by the business to get the formality</b>	Must be an import-export company, or a processing room to be able to apply for a Certificate of Free Sale

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Law on Drugs and Medical Products (Amended)	07/NA	21.12.2011	
Presidential Ordinance on Fees and Service Fees	003/PO	26.12.2012	Chapter IX, Article 45-47, Pages 89-92

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
`\${SUPPORT_NAME}`	`\${SUPPORT_TYPE}`	`\${SUPPORT_COMMENT}`

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION		
Name of document	Type of document	File of document
`\${ATTACHMENT_NAME}`	`\${ATTACHMENT_TYPE}`	`\${ATTACHMENT_FILE}`

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION
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Name of document	Type of document	File of document
\${ATTACHMENT_NAME_RENEW}	\${ATTACHMENT_TYPE_RENEW}	\${ATTACHMENT_FILE_RENEW}

MEAN OF PRESENTATION		
Means of presentation	At the Authority Offices	
Address of authority	Food and Drugs Department, Ministry of Public Health	
Time it takes to the authorities to process the formality	5	

RENEWAL INFORMATION		
Does the formality have a validity or an expiration date?		How long will the formality be valid for? (in months)
YES		12
What is the process and conditions to get the formality?		
What is the process and conditions to renew the formality?	The Certificate of Free Sale is valid for 1 year. 3 months prior to the expiry date, the applicant must apply for the renewal in accordance with the documents required by the Food and Drug Department.	

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	0.00	50000.00	0.00	50000.00
Comments	Ordinance on Fees and Service Charges, No. 003/PO, Dated 26.12.2012 (Chapter IX, Article 45-47, Pages 89-92), the certificate fee is 50,000 LKA/item			
ADDITIONAL ISSUING FEES				

<b>Additional fee names</b>				
NO	0.00	0.00	0.00	0.00
<b>Additional fee comments</b>				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	0.00	50000.00	0.00	50000.00
Comments	Ordinance on Fees and Service Charges, No. 003/PO, Dated 26.12.2012 (Chapter IX, Article 45-47, Pages 89-92), the certificate fee is 50,000 LKA/item			
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees comments				