

GENERAL INFORMATION	
Name of formality	Good Manufacturing Practice (GMP) Certificate
Type of formality	Certificate
Date of last modification	15.12.2020
Responsible Authority	Food and Drugs Department
Who should apply for this formality?	Food entrepreneurs
Qualifications needed by the business to get the formality	- Obtain a formal food business operating license- Has a factory and has already implemented the GMP system

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Law on Food (Revised)	33/NA	24.07.2013	
Presidential Ordinance on Fees and Service Fees	003/PO	26.12.2012	Article 45.3.3
General Principles of Food Hygiene	CAC/RCP 1-1969	01.04.2003	

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
#{SUPPORT_NAME}	#{SUPPORT_TYPE}	#{SUPPORT_COMMENT}

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION		
Name of document	Type of document	File of document
#{ATTACHMENT_NAME}	#{ATTACHMENT_TYPE}	#{ATTACHMENT_FILE}

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION		
Name of document	Type of document	File of document
#{ATTACHMENT_NAME_RENEW}	#{ATTACHMENT_TYPE_RENEW}	#{ATTACHMENT_FILE_RENEW}

MEAN OF PRESENTATION		
Means of presentation	At the Authority Offices	
Address of authority	Food and Drugs Department, Ministry of Public Health	
Time it takes to the authorities to process the formality	30	Once the complete documents are submitted, the consideration period shall not take more than 30 working days.

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	24
What is the process and conditions to get the formality?	
What is the process and conditions to renew the formality?	The renewal process is the same as an application process

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	30000.00	500000.00	5000.00	535000.00
Comments	- Fees are collected in accordance with Presidential Ordinance No. 003/PO, Article 45, Clause 3.3The service charge and application form fee are collected as advised by the authority			
ADDITIONAL ISSUING FEES				
Additional fee names				

NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	0.00	500000.00	2000.00	502000.00
Comments	- Fees are collected in accordance with Presidential Ordinance No. 003/PO, Article 45, Clause 3.3The service charge and application form fee are collected as advised by the authority			
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees comments				