

| GENERAL INFORMATION   |  |
|---|--|
| <b>Name of formality</b>  | International Transport Permit                                       |
| <b>Type of formality</b>  | Other  |
| <b>Date of last modification</b>                                  | 17.12.2020   |
| <b>Responsible Authority</b>                                      | Department of Transport  |
| <b>Who should apply for this formality?</b>                       | A transport company intends to conduct cross-border goods transport. |
| <b>Qualifications needed by the business to get the formality</b> |  |

| LEGAL FRAMEWORK                                 |        |            |                               |
|---|--------|------------|-------------------------------|
| Name  | Number | Date       | Comment                       |
| Law on Land Transportation (Amended)            | 24/NA  | 12.12.2012 |                               |
| Presidential Ordinance on Fees and Service Fees | 003/PO | 26.12.2012 | Article 21.2 and Article 24.2 |

| REQUIRED DOCUMENTS FORMALITIES |                  |                     |
|--------------------------------|------------------|---------------------|
| Name                           | Type             | Comment             |
| \${SUPPORT_NAME}               | \${SUPPORT_TYPE} | \${SUPPORT_COMMENT} |

| LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION |                     |                     |
|---|---------------------|---------------------|
| Name of document                                      | Type of document    | File of document    |
| \${ATTACHMENT_NAME}                                   | \${ATTACHMENT_TYPE} | \${ATTACHMENT_FILE} |

| LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION |
|--|
|--|

| Name of document          | Type of document          | File of document          |
|---------------------------|---------------------------|---------------------------|
| \${ATTACHMENT_NAME_RENEW} | \${ATTACHMENT_TYPE_RENEW} | \${ATTACHMENT_FILE_RENEW} |

| MEAN OF PRESENTATION                                      |   |   |
|---|---|---|
| Means of presentation                                     | At the Authority Offices  |   |
| Address of authority                                      | Department of Transport, Ministry of Public Works and Transport |   |
| Time it takes to the authorities to process the formality | 5   | In case the applicant has completed the application in full and accuracy, the authority will consider issuing a permit within 5 working days. |

| RENEWAL INFORMATION  |  |   |
|--|--|---|
| Does the formality have a validity or an expiration date?  |  | How long will the formality be valid for? (in months) |
| YES  |  | 24  |
| What is the process and conditions to get the formality?   |  |   |
| What is the process and conditions to renew the formality? | In case this permit is expired but there are some pages still left then it can be renewed, but if there is no any page left it is required to apply for a new permit by attaching a car registration (copy) and car insurance. |   |

| ISSUING FEES            |   |  |  |  |
|-------------------------|---|--|--|--|
| Has application fees?   | Service fees businesses need to disburse                          | Certificate fees businesses need to disburse | Application fees businesses need to disburse | Total fees businesses need to disburse |
| YES                     | 35000.00  | 40000.00                                     | 0.00   | 75000.00                               |
| Comments                | Pursuant to the Ordinance on Fees and Service Charges, no. 003/PO |  |  |  |
| ADDITIONAL ISSUING FEES |   |  |  |  |

|                                |      |      |      |      |
|--------------------------------|------|------|------|------|
| <b>Additional fee names</b>    |      |      |      |      |
| NO                             | 0.00 | 0.00 | 0.00 | 0.00 |
| <b>Additional fee comments</b> |      |      |      |      |

| RENEWAL FEES                     |   |  |  |  |
|----------------------------------|---|--|--|--|
| Has renewal fees?                | Service fees businesses need to disburse                          | Certificate fees businesses need to disburse | Renewal fees businesses need to disburse | Total renewal fees businesses need to disburse |
| YES                              | 35000.00  | 40000.00                                     | 0.00                                     | 75000.00                                       |
| Comments                         | Pursuant to the Ordinance on Fees and Service Charges, no. 003/PO |  |  |  |
| ADDITIONAL RENEWAL FEES          |   |  |  |  |
| Additional renewal fees names    |   |  |  |  |
| NO                               | 0.00  | 0.00   | 0.00                                     | 0.00   |
| Additional renewal fees comments |   |  |  |  |