

**GENERAL INFORMATION**

<b>Name of formality</b>	License to operate agriculture and forestry
<b>Type of formality</b>	License
<b>Date of last modification</b>	23.02.2024
<b>Responsible Authority</b>	Department of Planning and Cooperation
<b>Who should apply for this formality?</b>	Companies or enterprises that are legally registered enterprises through the Ministry of Industry and Trade

<p><b>Qualifications needed by the business to get the formality</b></p>	<p>I. For investment in general investment activities "Businesses not in the control account"  1. Application form for license to operate agriculture and forestry business (with 02 3x4 photos attached) according to the form of Department of Planning and Cooperation, Ministry of Agriculture and Forestry;  2. Enterprise registration certificate;  3. Rules of the company (which have been approved and confirmed to be completely correct);  4. Economic-technical analysis of the project/project proposal or business activity plan for activities related to services and trade services for general import-export for distribution.  II. For investment in controlled activities account  1. Application form for agricultural and forestry business license (with 02 3x4 photos attached) according to the application form of Department of Planning and Cooperation, Ministry of Agriculture and Forestry.  2. Investment license.  3. Enterprise registration certificate.  4. Land certificate and/or promotion contract in form 2+3 (which has been approved and verified as completely correct).  5. Economic-technical analysis of the project and including the certificate of approval (which has been approved and certified must be complete).  6. Environmental and Social Impact Assessment Report (ESIA) or Preliminary Environmental Impact Assessment Report (IEE); Or create an environmental management and monitoring plan (EMMP) or a social monitoring and management plan (SMMP) (which has been approved and certified by the Ministry of Natural Resources and Environment).  III. For investment in concession account activities  1. Application form for agricultural and forestry business license (with 02 3x4 photos attached) according to the application form of Department of Planning and Cooperation, Ministry of Agriculture and Forestry.  2. Investment license.  3. Enterprise registration certificate.  4. PDA project development agreement/concession agreement with the CA government, (which has been fully approved and verified).  5. State Land Lease and Concession Contract Form 1+4 including land survey or land certificate and/or promotion contract in Form 2+3 (which has been fully approved and certified).  6. The economic-technical analysis of the project and including the certificate of approval (which has been approved and certified to be completely correct).  7. Environmental and Social Impact Assessment Report (ESIA) or Preliminary Environmental Impact Assessment Report (IEE); Or create an environmental management and monitoring plan (EMMP) or a social monitoring and management plan (SMMP), which has been fully approved and certified by the natural resources and environment sector.</p>
--	---

LEGAL FRAMEWORK			
Name	Number	Date	Comment

Law on Aquatic Animals and Fisheries (Revised Version)	41	17.07.2023	
Animal Husbandry and Veterinary Law (Revised Version)	08	11.11.2016	
Law on Fisheries	03/NA	07.09.2009	
Agreement on investment management mechanism in agriculture and forestry	4378	26.10.2022	
Law on Forestry (Revised Version)	64	13.06.2019	

### REQUIRED DOCUMENTS FORMALITIES

Name	Type	Comment
\${SUPPORT_NAME}	\${SUPPORT_TYPE}	\${SUPPORT_COMMENT}

### LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION

Name of document	Type of document	File of document
\${ATTACHMENT_NAME}	\${ATTACHMENT_TYPE}	\${ATTACHMENT_FILE}

### LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION

Name of document	Type of document	File of document
\${ATTACHMENT_NAME_RENEW}	\${ATTACHMENT_TYPE_RENEW}	\${ATTACHMENT_FILE_RENEW}

### MEAN OF PRESENTATION

<b>Means of presentation</b>	At the Authority Offices	
<b>Address of authority</b>	Department of Agriculture, Ministry of Agriculture and Forestry	
<b>Time it takes to the authorities to process the formality</b>	5	Submit the document to the Department of Planning and Cooperation, Ministry of Agriculture and Forestry

**RENEWAL INFORMATION**

**Does the formality have a validity or an expiration date?**

**How long will the formality be valid for? (in months)**

YES

12

**What is the process and conditions to get the formality?**

--

**What is the process and conditions to renew the formality?**

I. For investment in general investment activities "Businesses not in the control account"  
1. Application form for agricultural and forestry business license (with 02 3x4 photos) according to the application form of Department of Planning and Cooperation, Ministry of Agriculture and Forestry;  
2. Summary of activities in the past year (according to the draft summary report of the Department of Planning and Cooperation, Agriculture and Forestry with confirmation from the Department of Agriculture and Forestry at the provincial level, the capital city and the related office of Agriculture and Forestry at the district level);  
3. Enterprise registration certificate;  
4. Tax registration certificate or tax liability certificate;  
5. License to operate agriculture and forestry (last year).  
Note: 1. In the event that the company has been active in several provinces, it must make a specific summary of each province through proper verification from the agriculture and forestry office at the district level and the agriculture and forestry department at the provincial level, the relevant capital city where the project activities have been carried out;  
For activities related to services and general export-import trade services for distribution, there is no certification from the Agriculture and Forestry Office at the district level and the Agriculture and Forestry Department at the provincial level.  
2. In case there is no summary report on the activities of the past year and there is no confirmation from the Office of Agriculture and Forestry at the district level, the Department of Agriculture and Forestry at the provincial level, the relevant capital. The Department of Planning and Cooperation of the Ministry of Agriculture and Forestry must cooperate with the Department, relevant local parties and companies to gather information, monitor and inspect the activities of the actual business, and create a joint record with proper verification to be used as a basis for presenting a report to the upper level in considering the license.  
II. For investment in the control account  
1. Application form for agricultural and forestry business license (with 02 3x4 photos) according to the application form of Department of Planning and Cooperation, Ministry of Agriculture and Forestry.  
2. The summary report of the activities carried out in the past year (according to the draft summary report of the Department of Planning and Cooperation, Ministry of Agriculture and Forestry with confirmation from the Department of Agriculture and Forestry at the provincial level, the capital city and the related office of Agriculture and Forestry at the district level).  
3. The land certificate and/or promotion agreement in form 2+3, which has been approved and certified must be complete (in case there are any amendments).  
4. Investment license.  
5. Enterprise registration certificate.  
6. Tax registration certificate or tax liability certificate.  
7. License to operate agriculture and forestry (last year).  
Note: 1). In the event that the company has been active in several provinces, it is necessary to make a specific summary for each province through the certification of the Office of Agriculture and Forestry at the district level and the Department of Agriculture and Forestry at the provincial level, the capital where the project has been carried out.  
2). In the case that the company does not have a summary report on its activities in the past year and there is no confirmation from the District Agriculture and Forestry Office, the Provincial Agriculture and Forestry Department, the relevant capital. The Department of Planning and Cooperation, the Ministry of Agriculture must coordinate with the Department, relevant local parties and companies to collect data, monitor and inspect the

<b>ISSUING FEES</b>				
<b>Has application fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Application fees businesses need to disburse</b>	<b>Total fees businesses need to disburse</b>
YES	0.00	0.00	0.00	0.00
<b>Comments</b>	The fee depends on the activity specified in the license and needs to be calculated realistically by the relevant parties			
<b>ADDITIONAL ISSUING FEES</b>				
<b>Additional fee names</b>				
NO	0.00	0.00	0.00	0.00
<b>Additional fee comments</b>				

<b>RENEWAL FEES</b>				
<b>Has renewal fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Renewal fees businesses need to disburse</b>	<b>Total renewal fees businesses need to disburse</b>
YES	0.00	0.00	0.00	0.00
<b>Comments</b>	ຄ່າທຳນຽມ ແມ່ນຂຶ້ນກັບກິຈະກຳທີ່ລະບຸໃວ້ໃນໃບອະນຸຍາດ ຈຳເປັນຕ້ອງໄດ້ໃຫ້ພາກສ່ວນກ່ຽວຂ້ອງຄິດໄລ່ຕາມຄວາມເປັນຈິງ			
<b>ADDITIONAL RENEWAL FEES</b>				
<b>Additional renewal fees names</b>				
NO	0.00	0.00	0.00	0.00
<b>Additional renewal fees comments</b>				

