

GENERAL INFORMATION	
Name of formality	No name
Type of formality	License
Date of last modification	25.06.2024
Responsible Authority	Department of Tourism Business Management (+856-(21) 213-256;)
Who should apply for this formality?	Legal entities that wish to apply for a business license in the aforementioned fields must meet the following conditions:1. Have legal entity status in accordance with the law;2. Have registered capital of at least 200 million LAK (Lao Kip);3. Submit complete documentation as specified in Article 20 of this agreement;4. Have an established office location.
Qualifications needed by the business to get the formality	The documents required for submitting a business license application are as follows:1. A business license application form as prescribed by the Department of Business Management under the Ministry of Information, Culture, and Tourism (one copy);2. A copy of the business registration certificate and the set of application forms submitted for business registration;3. Photographs of the business owner, size 3x4 cm with a white background (two copies).

LEGAL FRAMEWORK			
Name	Number	Date	Comment
No name	87/MICT	31.01.2024	

REQUIRED DOCUMENTS FORMALITIES		
Name	Type	Comment
\${SUPPORT_NAME}	\${SUPPORT_TYPE}	\${SUPPORT_COMMENT}

LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION

Name of document	Type of document	File of document
\${ATTACHMENT_NAME}	\${ATTACHMENT_TYPE}	\${ATTACHMENT_FILE}

LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION		
Name of document	Type of document	File of document
\${ATTACHMENT_NAME_RENEW}	\${ATTACHMENT_TYPE_RENEW}	\${ATTACHMENT_FILE_RENEW}

MEAN OF PRESENTATION		
Means of presentation	At the Authority Offices	
Address of authority	Tourism Management Department, Ministry of Information, Culture and Tourism	
Time it takes to the authorities to process the formality	9	After receiving the business application or confirmation for continuation of business operation correctly and completely, the Department of Information, Culture, and Tourism must coordinate with the relevant sectors to review, consider, and issue a permit to the business owner. They must also notify the applicant of the fees and service charges within 7 working days from the date of receiving the application

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	12
What is the process and conditions to get the formality?	
What is the process and conditions to renew the formality?	The documents required for applying to continue business licenses are as follows:1. A business continuation application form (one copy);2. The latest annual tax payment receipt or tax payment confirmation (one copy);3. A copy of the existing business operation license (one copy).

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	350000.00	500000.00	0.00	850000.00
Comments				
ADDITIONAL ISSUING FEES				
Additional fee names				
NO	0.00	0.00	0.00	0.00
Additional fee comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	350000.00	500000.00	0.00	850000.00
Comments				
ADDITIONAL RENEWAL FEES				
Additional renewal fees names				
NO	0.00	0.00	0.00	0.00
Additional renewal fees comments				