

<b>GENERAL INFORMATION</b>	
<b>Name of formality</b>	No name
<b>Type of formality</b>	License
<b>Date of last modification</b>	25.06.2024
<b>Responsible Authority</b>	Department of Tourism Business Management (+856-(21) 213-256;)
<b>Who should apply for this formality?</b>	Legal entities that wish to apply for a business license in the aforementioned fields must meet the following conditions:1. Have legal entity status in accordance with the law;2. Have registered capital of at least 200 million LAK (Lao Kip);3. Submit complete documentation as specified in Article 20 of this agreement;4. Have an established office location.
<b>Qualifications needed by the business to get the formality</b>	The documents required for submitting a business license application are as follows:1. A business license application form as prescribed by the Department of Business Management under the Ministry of Information, Culture, and Tourism (one copy);2. A copy of the business registration certificate and the set of application forms submitted for business registration;3. Photographs of the business owner, size 3x4 cm with a white background (two copies).

<b>LEGAL FRAMEWORK</b>			
<b>Name</b>	<b>Number</b>	<b>Date</b>	<b>Comment</b>
No name	87/MICT	31.01.2024	

<b>REQUIRED DOCUMENTS FORMALITIES</b>		
<b>Name</b>	<b>Type</b>	<b>Comment</b>
\${SUPPORT_NAME}	\${SUPPORT_TYPE}	\${SUPPORT_COMMENT}

<b>LIST OF ATTACHED DOCUMENTS FOR FIRST TIME APPLICATION</b>
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<b>Name of document</b>	<b>Type of document</b>	<b>File of document</b>
`\${ATTACHMENT_NAME}`	`\${ATTACHMENT_TYPE}`	`\${ATTACHMENT_FILE}`

<b>LIST OF ATTACHED DOCUMENTS FOR RENEW APPLICATION</b>		
<b>Name of document</b>	<b>Type of document</b>	<b>File of document</b>
`\${ATTACHMENT_NAME_RENEW}`	`\${ATTACHMENT_TYPE_RENEW}`	`\${ATTACHMENT_FILE_RENEW}`

<b>MEAN OF PRESENTATION</b>		
<b>Means of presentation</b>	At the Authority Offices	
<b>Address of authority</b>	Tourism Management Department, Ministry of Information, Culture and Tourism	
<b>Time it takes to the authorities to process the formality</b>	9	After receiving the business application or confirmation for continuation of business operation correctly and completely, the Department of Information, Culture, and Tourism must coordinate with the relevant sectors to review, consider, and issue a permit to the business owner. They must also notify the applicant of the fees and service charges within 7 working days from the date of receiving the application

<b>RENEWAL INFORMATION</b>	
<b>Does the formality have a validity or an expiration date?</b>	<b>How long will the formality be valid for? (in months)</b>
YES	12
<b>What is the process and conditions to get the formality?</b>	
<b>What is the process and conditions to renew the formality?</b>	The documents required for applying to continue business licenses are as follows:1. A business continuation application form (one copy);2. The latest annual tax payment receipt or tax payment confirmation (one copy);3. A copy of the existing business operation license (one copy).

<b>ISSUING FEES</b>				
<b>Has application fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Application fees businesses need to disburse</b>	<b>Total fees businesses need to disburse</b>
YES	350000.00	500000.00	0.00	850000.00
<b>Comments</b>				
<b>ADDITIONAL ISSUING FEES</b>				
<b>Additional fee names</b>				
NO	0.00	0.00	0.00	0.00
<b>Additional fee comments</b>				

<b>RENEWAL FEES</b>				
<b>Has renewal fees?</b>	<b>Service fees businesses need to disburse</b>	<b>Certificate fees businesses need to disburse</b>	<b>Renewal fees businesses need to disburse</b>	<b>Total renewal fees businesses need to disburse</b>
YES	350000.00	500000.00	0.00	850000.00
<b>Comments</b>				
<b>ADDITIONAL RENEWAL FEES</b>				
<b>Additional renewal fees names</b>				
NO	0.00	0.00	0.00	0.00
<b>Additional renewal fees comments</b>				